

NAVSUP P-724 Rev 8, CONVENTIONAL ORDNANCE STOCKPILE MANAGEMENT

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CHAPTER FOUR

AMMUNITION RETAIL MANAGEMENT

SECTION 1: AMMUNITION RETAIL MANAGEMENT OVERVIEW, POLICY AND RESPONSIBILITIES

Ref: (a) OPNAVINST 8020.14/MCO P8020.11 Series
(b) NAVSUP P-807
(c) NAVSUP P-805
(d) NAVSUP P-801

4.1.1. Purpose.

This chapter provides policies and procedures associated with the actions and reporting responsibilities of operational commands that include ordnance management functions and processes that are the subject of guidance developed by Fleet Commanders (FLTCOMs) and Marine Corps System Command, (Program Manager for Ammunition) (MARCORSYSCOM (PM Ammo)) for OT COG material. This chapter covers the ammunition evolution from initial receipt and inspection by an operational command, including the reporting of all transactions, expenditures and other losses, and/or the return of ammunition. Guidelines in this instruction are provided to ensure consistent handling of the return and control of reusable ammunition material details, non-reusable expendable cartridge cases, ammunition turn-in procedures, cross-decking of ammunition, ammunition inspection and the identification of essential documentation that prescribes standard inspection criteria and sentencing requirement to be applied by Fleet operating units. It also includes the unique user requirements for Cartridge Actuated Devices/Propellant Actuated Devices (CADs/PADs), Sonobuoys, and Torpedoes.

4.1.2. Background.

Navy operating forces and Marine operating units receive, issue, assemble/disassemble, store and sentence ammunition. These actions, properly executed, contribute to safe storage and improved asset visibility and accountability. Due to the hazardous nature of this material, standard policies and processes have been developed in compliance with reference (a) to preserve a safe environment.

4.1.3. Scope.

This chapter applies to Navy, Marine Corps Air Station, and Coast Guard operating units ashore and afloat to include all Naval Activities (less primary stock points), and ships that store/hold OT COG material.

4.1.4. Policy.

a. Reference (b) provides ammunition inspection criteria and sentencing requirements for use by all Navy, Marine, and Coast Guard operating units. OT COG inspection criteria and sentencing requirements are coordinated with MARCORSYSCOM (PM Ammo). Stock Points perform receipt inspection in accordance with reference (c) on all

For Further Transfer (FFT) material originating from Ship off-load and destined FFT to other activities to ensure it is safe for transportation.

b. Operational Unit Transaction Reporting. Since accurate and timely transaction reporting is an essential element in maintaining Total Asset Visibility (TAV), Ammunition Transaction Reporting (ATR) activities share responsibility with Naval Operational Logistics Support Center (NAVAMMOLOGCEN) for the accuracy and timeliness of the stock status and location information reported into the Conventional Ammunition Integrated Management System (CAIMS) records.

c. Ammunition Cross-decking and Other Transfers.

(1) All opportunities for the cross-decking of serviceable ammunition between combatants or mobile logistics force ships are pursued based on an analysis that determines cost effectiveness and safety. Analysis of each potential evolution includes a review of asset availability, unfulfilled requisitions, and the extent of cost avoidance possible.

(2) All ammunition will be transferred ashore or cross-decked to another ship in preparation for a ship overhaul or other maintenance requirements.

d. Maintenance Due Date (MDD) and Expiration Date Utilization. MDD and Service Life information will be used by Stockpile Managers to maximize the availability of assets and minimize the movement of material by extending the utilization of serviceable material through cross-decking or identifying FFT assets to other operating units.

e. Ship Off-load/Turn-in

(1) Ships will submit an off-load coordination message to the off-load receipt activity and info MARCORSYSCOM (PM Ammo) for OT COG material at least 45 days before off-load and will request that the off-load activity host an off-load coordination meeting if needed.

(2) Ammunition will be inspected and sentenced by off-loading ships in accordance with reference (b) prior to or during off-load. Ordnance details will be off-loaded to ordnance activities or CLF ships to prevent the unnecessary expenditure of procurement funds for replenishment.

f. CADs/PADs Local Stock Control. The local stock control procedures in support of CADs/PADs contained in this chapter are applicable to aviation squadrons, maintenance activities, Marine Aviation Logistics Squadron (MALS), Aircraft Intermediate Maintenance Departments (AIMD), weapons departments, ordnance departments, weapon stations, Naval Aviation Depots (NADEP) both contractor and Navy, Aviation Life Support System (ALSS) and ships. The NAVAMMOLOGCEN, NAVAMMOLOGCEN Ammunition Management Office, Atlantic (AMMOLANT) Norfolk, VA, NAVAMMOLOGCEN Ammunition Management Office, Pacific (AMMOPAC) San Diego, CA, Type Commanders (TYCOMs), and FLTCOMs monitor to ensure compliance with these procedures.

4.1.5. Responsibilities.

a. CFFC and Other Major Claimants:

(1) Determine data and information requirements that will permit effective management of Fleet ordnance assets and submit requirements for modifications to NOLSC-AMMO.

(2) Provide guidance, policy and direction to operation commands for the monitoring of required reporting requirements in compliance with this publication.

(3) Schedule entire off-loads of ordnance allowance assets to nearest Continental United States (CONUS) primary stock point for those ships entering port for emergency repair work or shipyard availability and inform MARCORSYSCOM (PM Ammo) anytime OT COG assets are downloaded for any reason.

b. TYCOMs and Logistics Agents:

(1) Provide certification of operational necessity and Fleet Commander's authorization for ordnance transfer in those instances when ships must transfer assets ashore for temporary storage.

(2) Forward recommendations for changes and modifications of this publication to the appropriate FLTCOM with information copy to NOLSC-AMMO.

(3) Provide approval to implement cross-decking when analysis and schedules indicate potential cost savings and weapons availability improvement.

c. Ammunition Custodians and Reporting Activities:

(1) Maintain an accurate stock balance record for each on-hand ammunition item that is assigned a National Stock Number (NSN) or a locally assigned stock number. A separate record will be maintained by National Item Identification Number (NIIN), Ownership Code/Purpose Code/Activity Classification Code (ACC), Condition Code, and physical location of the item. A lot or serial record will also be maintained for those items that have lot or serial numbers assigned. The lot/serial record will also include the Maintenance Due Date (MDD) and Type Maintenance Due, Type Container Code and the Expiration Date when assigned.

(2) All transactions required as a result of receipt, issue, expenditure, assembly, disassembly, renovation, test, inspection, production, disposal and inventory functions will be posted to the local record. Reportable transactions will be reported to CAIMS by ATR/TIR and OT COG assets will be reported to MAARS II by Transaction Item Reporting (TIR) in the timeframes specified in this publication.

(3) Comply with Military Standard Requisitioning and Issue Procedures (MILSTRIP) prescribed return procedures using properly formatted MILSTRIP documentation, DD Form 1348-1A, in electronic or hard copy, to process and track all ordnance transferred to other activities afloat or ashore.

(4) Comply with theater-unique return procedures contained in CFFC/TYCOMs logistics directives.

(5) Comply with ordnance safety, security and environmental compliance requirements in preparing material for transfer to other activities in accordance with reference (a).

(6) Promptly turn-in excess serviceable or unserviceable ordnance assets and residual, reusable ordnance details, to the nearest ordnance activity ashore or UNREP ship (AE/AOE/AOR/AO).

(7) Physically identify ordnance material that has been reclassified as indicated in reference (d) to prevent unintentional use of unserviceable or suspended items and to identify limitations or restrictions on the use of serviceable items. Report all changes effecting OT COG assets by TIR.

d. Primary and Secondary Stock Points will:

(1) Report receipts of turned-in ordnance assets to NAVAMMOLOGCEN and MARCORSYSCOM (PM Ammo) for OT COG assets in accordance with transaction reporting procedures.

(2) Request shipping destinations from NAVAMMOLOGCEN and MARCORSYSCOM (PM Ammo) for OT COG assets for accumulated ordnance, which will be shipped by earliest available surface transportation to the appropriate consignee.

e. NAVAMMOLOGCEN will:

(1) Approve TIR and ATR reporting designations.

(2) Develop and maintain inspection procedures, for ammunition sentencing by operational commands. Publish reference (b) in coordination with FLTCOMs establishing standard inspection criteria and sentencing requirements for all ammunition at Fleet and other operating force units (ashore and afloat). OT COG inspection procedures will be developed and coordinated with MARCORSYSCOM (PM Ammo).

(3) Implement total asset visibility over assets moving between and into worldwide stocking activities.

(4) Mechanically summarize ATR reports submitted by reporting activities and consolidate with report data provided by the TIR stock points to develop worldwide visibility of assets. Develop processes that will permit comparison and adjustment of CAIMS inventory balances recorded for the reporting activity and identify missing sequential ATR reports.

(5) Maintain and publish approved list of current ATR reporters in this publication.

(6) Develop and maintain a quality control program to promptly identify and correct errors and inconsistencies in ATR reporting.

f. NOLSC AMMOLANT Norfolk, VA and NOLSC AMMOPAC San Diego, CA:

(1) Analyze the potential effectiveness of candidate cross-deck evolutions and coordinate cross-decking.

(2) Publish cross-deck guidance messages to ships that will supply the ammunition and provide specific direction on which assets and asset quantities are to be transferred, when and where the ammunition will be transferred, and what assets are to be retained onboard.

SECTION 2: FLEET AMMUNITION RECEIPT INSPECTION AND TRANSACTION REPORTING PROCEDURES

Ref: (a) NAVSUP P-805
(b) NAVSUP P-807
(c) OPNAVINST 5530.13 Series

4.2.1. Introduction.

Fleet units receive ammunition as Serviceable, Ready For Issue (RFI), Ammunition Condition Code "A", "B", or "C" or Condition Code "N" Suspended (Ammunition Suitable For Emergency Combat Use Only). Ammunition Condition Codes are defined in Appendix D of references (a) and (b) and provided in Chapter 11 of this publication. The receiving unit performs an inspection of this ammunition in accordance with reference (b). The receiving unit will not reject or refuse receipt of this ammunition except when required using the criteria cited in reference (b).

4.2.2. Operational Unit Receipt Inspection Procedures.

- a. Prior to operating unit receipt of ammunition, issue inspections are performed by the issuing stock point in accordance with reference (a), or, the transferring operational command will perform the inspections required by reference (b).
- b. In instances where operating units receive ammunition such as "turn-ins" of ammunition previously issued for purposes of immediate, imminent, or potential expenditure during combat, exercise, or training and therefore previously reported as "expended", these assets will be reported as a "gain" when "turned-in." The capability to maintain identification and control of ammunition following its issue, particularly if unpacked, is extremely difficult. Therefore, returned ammunition must be considered as "unidentified-unsentenced". The receiving unit will perform inspection of this ammunition in accordance with reference (b).
- c. Ammunition Transaction Reports (ATRs) are submitted by naval message by Fleet activities that are not on the Transaction Item Reporting (TIR) system. ATRs are submitted on an "as-occurring" basis within 24 hours after the occurrence of a reportable transaction. Under ATR reporting procedures, the day's transactions and the opening and closing balances are reported by Department of Defense Identification Code/(DODIC)/Navy Ammunition Logistics Code/National Item Identification Number (DODIC/NALC/NIIN) for each active item. Instructions for the preparation and submission of ATRs are provided in Chapter 2 Section 3 of this publication.

SECTION 3: AMMUNITION CROSS-DECK AND OTHER TRANSFER PROCEDURES

Ref: (a) NAVSUP P-807

Attachments: (4-1) Sample Cross-deck Shopping Guide Message
(4-2) Sample NAVAMMOLOGCEN AMMO Office Guidance Message
(4-3) Sample Cross-deck MILSTRIP Message

4.3.1. Introduction.

The cross-deck process ensures critical ammunition assets remain deployed and maintained in a Ready For Issue (RFI) Condition Code. Major cost avoidance in Receipt, Segregation, Storage and Issue (RSS&I) and Service Wide Transportation (SWT) funds result from cross-decking ammunition from ship to ship. This is accomplished by eliminating double handling ashore, and reducing transportation costs normally incurred with ship loading and off-loading evolutions. The cross-deck operation is very intensive and planning is critical for success. The evolution is planned several weeks in advance of the scheduled event date to ensure all aspects are thoroughly coordinated. Other transfer evolutions for selected assets are transferred through redistribution between stocking and/or holding sites in order to improve strategic positioning, conform to and correct deficiencies in load plans and allowance lists, reallocate excesses to activities with shortages, and/or move surplus assets to designated DEMIL/disposal sites.

4.3.2. Ammunition Cross-deck Procedures.

The Naval Operational Logistics Support Center, Ammunition Management Office, Norfolk, VA (NAVAMMOLOGCEN AMMOLANT) and Naval Operational Logistics Support Center, Ammunition Management Office, San Diego, CA (NAVAMMOLOGCEN AMMOPAC) analyze the potential effectiveness of the cross-deck after a review of outstanding documents, asset availability and potential cost avoidance. The following actions are required based on this assessment:

(1) The estimated cost savings and projected asset availability improvement of a candidate cross-deck evolution is established prior to execution. Upon approval to proceed by the Type Commander (TYCOM), designated ships will be directed by the TYCOMs to conduct the cross-deck evolution. Only known serviceable assets will be transferred. Unserviceable assets will be maintained onboard to be off-loaded to a shore activity or off-loaded to an AOE. Ship Self Defense ammunition will be retained onboard.

(2) The ship supplying the ammunition publishes a Retail Ordnance Logistics Management System (ROLMS) generated shopping guide that reflects all RFI assets held in each account. Serviceability criteria for ammunition to be cross-decked is provided in reference (a). The shopping guide contains the following:

- a) Navy Ammunition Logistics Code (NALC)
- b) Federal Supply Class (FSC)

- c) National Item Identification Number (NIIN)
- d) Cognizance Code (COG)
- e) Activity Classification Code or Purpose Code
- f) Condition Code
- g) Nomenclature
- h) Quantity available if desired.

(3) Assets with a Maintenance Due Date (MDD) or expiration date must be reviewed to ensure the assets can remain serviceable through the deployment cycle of the receiving ship. OT COG missiles with humidity indicators that are white above 30 percent mark are not considered to be serviceable assets and will not be cross-decked. Whenever, OT COG munitions are being cross-decked Marine Corps Systems Command (Program Manager for Ammunition) (MARCORSYSCOM (PM Ammo)) is included as an information addressee. Ships that are tasked to cross-deck ammunition without ROLMS capability will generate a naval message in the format of Attachment (4-1).

(4) The NOLSC AMMOLANT Norfolk, VA and NOLSC AMMOPAC San Diego, CA make initial recommendations to the TYCOMs after an analysis that projects the cost avoidance possibilities and the potential improvement in readiness. Based upon these recommendations, the applicable TYCOM may direct designated ships to conduct a cross-deck evolution. TYCOMs include Commander, Marine Forces Atlantic and Pacific, as appropriate and shall be consulted when OT COG assets are involved.

(5) Ships designated to receive cross-decked ammunition will submit a formatted naval message utilizing the published shopping guide. These Military Standard Requisitioning and Issue Procedures (MILSTRIPs) will contain the Unit Identification Code (UIC) of the supplying ship as the supplementary addressee. MILSTRIPs that cannot be sourced against the supplying ship's shopping guide will use a coastal weapon support facility UIC as the supplementary addressee to permit auto sourcing through CAIMS.

(6) The NOLSC AMMOLANT Norfolk, VA and NOLSC AMMOPAC San Diego, CA will publish a guidance message to the ship supplying the ammunition with specific direction on which assets and what quantities are to be transferred, when and where the ammunition will be transferred, and what assets are to be retained onboard. Attachment (4-2) provides a sample NAVAMMOLOGCEN AMMO Office guidance message. Normally only RFI assets are transferred; ship's self defense, safety at sea and non-RFI assets are to be off-loaded to a shore activity or to a T-AE/AOE.

(7) Upon receipt of the guidance message from the NAVAMMOLOGCEN AMMO, the ship designated to receive the ammunition submits its requisition via a naval message utilizing the published shopping guide. These MILSTRIPs contain the UIC of the supplying ship as the supplementary addressee and utilize an "N2" advice code to designate the cross-deck evolution. Attachment (4-3) provides a sample cross-deck MILSTRIP message.

NOTE: For MILSTRIPs that cannot be sourced against the supplying ship's shopping guide, use the activity UIC where the cross-deck evolution will be conducted as the supplementary addressee and do not use the "N2" advice code. When OT COG material is affected ensure MARCORSYSCOM (PM Ammo) and the Marine Corps Liaison Officer (MCLO) of the respective on-load activity are included as an information addressee.

(8) The cross-deck program in CAIMS is used to facilitate the process for all requisitioners/suppliers of ammunition that possess a Routing Identifier Code (RIC) and a UIC. A RIC is a three position alphanumeric identifier unique to a UIC. Using the CAIMS cross-deck program enhances asset visibility and inventory accuracy. A mechanized status message using the document identifier code of "AE" is sent to the requisitioner and supplier of the material via NAVAMMOLOGCEN. NAVAMMOLOGCEN AMMOLANT Norfolk, VA and NAVAMMOLOGCEN AMMOPAC San Diego, CA and Ship Requisitioners ensure that all ordnance requisitions filled by cross-decking evolutions are processed using a "N2" Advice Code.

(9) Upon completion of the cross-deck evolution, CAIMS will be utilized to search records to ensure both an issue and receipt transactions have been made on each document number. The appropriate AMMO will flag the documents missing an issue or receipt transaction for review.

(10) Ammunition accountability is paramount during this type of ammunition operation. All ammunition is to be transferred with a ROLMS generated DD Form 1348-1A. To aid in inventory accuracy, ships capable of disk-to-disk transfer will exchange ROLMS generated diskettes to reflect due in/due out documents. Procedures for the disk-to-disk transfer process are located on the NOLSC, Mechanicsburg web site at <http://www.ois.disa.mil>. For activities described in paragraph 3.4.1, the DD Form 1348-1A will be typed. Experience has shown that hand-written or altered documentation results in numerous accounting errors and wasted man-hours recounting ammunition.

4.3.3. Other Ammunition Transfer Procedures.

a. Unserviceable ammunition, empty containers, and associated ammunition details are transferred through retrograde to designated maintenance facilities or collection points in accordance with the Master Repairable List (MRL) described in Chapter 5 Section 6 of this publication.

b. Selected assets are transferred through rollback from Outside Continental United States (OCONUS) to Continental United States (CONUS)/Inland Storage sites incident to post combat clean-up operations, changes in strategic planning and related theater positioning decisions, or changes in forces agreement and treaties.

c. Proper preparation and packing, accurate marking and labeling, and complete shipping documentation for ammunition to be transferred, are the responsibility of the transferring, not the receiving activity. The safe, secure and efficient receipt and subsequent processing of Fleet-returned ordnance is jeopardized whenever transferring activities do not comply with these requirements.

SAMPLE CROSS-DECK SHOPPING GUIDE MESSAGE

CLASSIFICATION MARKINGS ARE FOR TRAINING PURPOSES ONLY

```
RTTCZYUW RUWFSGG0810-CCCC—RUWFAEP RHMCSUU.
ZNY CCCCC
R090810Z DEC 99 ZYB
FM USS NEVERSAIL
TO NAVAMMOLOGCEN AMMOPAC SAN DIEGO CA//0331//
  USS UNDERWAY
INFO OPERATIONAL CHAIN OF COMMAND
BT
C O N F I D E N T I A L // N08000//
MSGID/GENADMIN/USS TARAWA/WEPS//
SUBJ/CONVENTIONAL AMMUNITION SHOPPING GUIDE
REF/A/RMG/AMMOPAC/150800Z NOV 98//
AMPN/REF A IS AMMOPAC MSG RQST AMMO SHOPPING GUIDE//
POC/P. USS WARRIOR/SN/556-8509//
RMKS/ 1. IAW REF A THE FOL SHOPPING GUIDE IS SUBMITTED
PART 1: SHIPFILL SERVICEABLE
NALC          NIIN    ONBD  QTY    CONDITION CODE MDD
PART 2: MISSION LOAD ALLOWANCE
NALC          NIIN    ONBD  QTY    CONDITION CODE MDD
PART 3: EOD
NALC          NIIN    ONBD  QTY    CONDITION CODE
PART 4: L-FORM
NALC          NIIN    ONBD  QTY    CONDITION CODE MDD
PART 5: SPECWAR
NALC          NIIN    ONBD  QTY    CONDITION CODE MDD
2. (C) ORIG WILL OFFLOAD THE FOL AMMO TO USNS SEALIFT FFT USS CARRIER ON NEXT SKED
LOAD ADJUST:
NALC          NIIN          NOMEN  QTY
3. (C) ORIG INTENDS TO EXPEND THE FOL NCEA ASSETS (NOT LISTED ABOVE) FOR TRAINING
NALC          NIIN          NOMEN  QTY
4. (C) ORIG WILL ADVISE ALCON UPON ARRIVAL CONUS OF REMAINING NCEA ASSETS
AVAILABLE.//
DECL/DG//
BT
```

Attachment (4-1)

**SAMPLE NAVAMMOLOGCEN AMMO OFFICE GUIDANCE MESSAGE
CLASSIFICATION MARKINGS ARE FOR TRAINING PURPOSES ONLY**

RTTUZYUM RUWFSGG0800 3200800-UUUU—RUWFAEP RHMCSUU.
ZNR UUUUU
R 150800Z OCT 99 ZYB
FM NAVAMMOLOGCEN AMMOPAC SAN DIEGO CA //00312//
TO USS NEVERSAIL
USS UNDERWAY
INFO OPERATIONAL CHAIN OF COMMAND AND SUPPORTING AGENCIES
BT
UNCLAS //N08000//
MSGID/GENADMIN/AMMOPAC/00312//
SUBJ/REQ FOR AMMUNITION SHOPPING, CROSSDECK GUIDANCE
REF/A/MTG/CNSP/13NOV96//
REF/B/DOC/NAVSUP P-724//
NARR/REF A IS MTG BTWN COMNAVSURPAC AND AMMOPAC DISCUSSING OPTIMUM METHOD OF
ONLOADING /OFFLOADING L-CLASS SHIPS. REF B IS NAVSUP P-724 CONVENTIONAL ORDNANCE
STOCKPILE MANAGEMENT //
POC/M. SAILOR/CWO3/00312/-/TEL: 619-123-4567//
RMKS/1. FOR USS NEVERSAIL: IOT SUPPORT REF ORDNANCE DOWNLOAD AND CROSSDECK VIA
HH-46 ACFT REQ THE FOL:
A. PROVIDE AN UPDATED AMMO SHOPPING GUIDE TO PELELIU, INFO ALCON, NLT 01
DEC99 AS FOL:
- LIST ALL RFI ASSETS HELD IN EACH ACCOUNT BY NALC, NIIN, QTY, C/C, MDD.
- DO NOT INCLUDE NON-RFI ASSETS.
- DO NOT INCLUDE MISSILES WITH MDD OF 03/99 OR LESS.
- DO NOT INCLUDE MISSILES WITH HUMIDITY INDICATORS THAT ARE WHITE ABOVE 30
PERCENT MARK.
- DO NOT INCLUDE SHIPFILL RQMTS NEEDED FOR SAFETY/SELF-DEFENSE.
B. RQST ALL FFT AMMO FOR XFER TO USS UNDERWAY BE CLEARLY MARKED (RECOMMEND ALL
PALLETES HAVE 8x10 PLACARDS) FOR ACCURATE AND EASY IDENTIFICATION BY ALCON.
2. FOR USS UNDERWAY: UPON RECEIPT OF AMMO SHOPPING GUIDE, SUBMIT AMMO MILSTRIPS
NLT 20 DEC FOR RQMTS. UTILIZE FOL DATA IN AMMO MILSTRIPS TO ENSURE CORRECT
SUBMISSION OF MILSTRIPS AGAINST SHOPPING GUIDE.
A. SUPADD: R20550 (USS NEVERSAIL)
B. ADVICE CODE: N2
C. RDD031
D. ORDER ALL OTHER AMMUNITION THAT IS NOT LISTED IN SHOPPING GUIDE AND
REQUIRED TO MEET ALLOWANCES PER REF B.//
BT

Attachment (4-2)

SAMPLE CROSS-DECK MILSTRIP MESSAGE

RTTUZYUW RUWFSGG0800 3450800-UUUU—RUWFAEP RHMCSUU.
ZNR UUUUU
R 100800Z DEC 99 ZYB
FM USS UNDERWAY
TO NAVAMMOLOGCEN MECHANICSBURG PA
INFO OPERATIONAL CHAIN OF COMMAND
NAVAMMOLOGCEN AMMOPAC SAN DIEGO CA//003//
NAVAMMOLOGCEN AMMOLANT NORFOLK VA//003//
USS NEVERSAIL
BT
UNCLAS //N08010//
MSGID/ GENADMIN//
SUBJ/ AMMO MILSTRIP REQN FOR CROSSDECK
A0DNCBF1W73012188419 EA00100R0720262208000 R20550JY6K2E87713260N2//
BT

Attachment (4-3)

SECTION 4: AMMUNITION OFF-LOAD PROCEDURES

- Ref: (a) NAVSUP P-807
(b) OPNAVINST 3100.6 Series
(c) MCO4340.1
(d) OPNAVINST 5530.13 Series
(e) DOD 4000.25-1-M
(f) NAVSUP P-805

- Attachment: (4-4) Typical Stock Point Off-load Coordination Message
(4-5) Vertical Launch System (VLS) Packaging, Handling, Storage and Transportation (PHS&T) Material Listing

4.4.1. Introduction.

Information on the true material condition and quantity of non-nuclear conventional ordnance is maintained throughout deployment (from receipt through return or turn-in) using the Retail Ordnance Logistics Management System (ROLMS). Reference (a) provides criteria for sentencing ammunition whose serviceability may have changed during deployment and for identifying ammunition that may be retained as fully serviceable. Proper adherence to turn-in and ammunition sentencing procedures saves both manpower and money. Compliance with these procedures will maximize the retention of serviceable ammunition in the operational environment, where they are needed most, and will minimize the effort required to make valid material condition determinations for ammunition turned-in/returned to stock points.

4.4.2. Ship Off-load Planning Procedures.

a. Ships submit an off-load coordination message to the offloading activity with information copy to NAVAMMOLOGCEN AMMOLANT//NORFOLK//VA //N412.3// or NAVAMMOLOGCEN AMMOPAC//SAN DIEGO//CA//412.4// and NAVAMMOLOGCEN//PA //N411//) at least 45 days prior to the off-load evolution. This message must identify off-load location and date(s) and the following ammunition information:

- (1) ACC if other than "A".
- (2) NALC/DODIC/NIIN.
- (3) Nomenclature.
- (4) Lot, Serial, or Lot and Serial Number in accordance with Chapter 2 Section 5.
- (5) Maintenance Due Date(s) (MDDs)/Expiration Date(s) in accordance with Chapter 2 Section 5.
- (6) QTY.
- (7) Condition Code and Defect Codes on all ammunition to be off-loaded.
- (8) Any applicable NARs.

(9) Remarks (as required).

b. Disposition of all unserviceable material will be provided by NAVAMMOLOGCEN Mechanicsburg directly to NAVAMMOLOGCEN AMMOLANT/PAC via message or E-mail.

c. Off-loading activities will review their load plan to determine if serviceable material can be retained as on hand stock and submit disposition requests for excess serviceable material by message or email directly to NAVAMMOLOGCEN AMMOLANT NORFOLK VA//N411.3// or NAVAMMOLOGCEN AMMOPAC SAN DIEGO CA//412.4// with information copy to NAVAMMOLOGCEN MECHANICSBURG PA//411// 30 days prior to the offload evolution.

d. AMMOLANT/PAC will review the Master Repairables List (MRL) and provide disposition for all serviceable and unserviceable material after receiving inputs from NOLSC AMMO and the offloading activity. The MRL, discussed in Chapter 5, can be accessed at <http://www.ois.disa.mil/> click on Asset Profile, Publications, Master Repairable List. Disposition will be provided via naval message to the offloading unit with information copy to the offloading activity and all other activities receiving the material 7 days prior to the offload evolution. Offloading units will utilize own ship document numbers to maintain data integrity.

e. Stock points may provide guidance regarding planned ship off-loads that will contribute to safe off-load operations and maintain accurate accountability of off-loaded ammunition. When practical, the off-loading activity will host an off-load coordination conference. During the conference, a specific time will be established for handling Security Risk Category I and II material. Ships will provide representatives to conduct a 100 percent inventory with off-load activity representatives. A typical stock point off-load coordination message is provided as Attachment (4-4). When conducting Connected Underway Replenishment (CONREP), a signed, original copy of the DD Form 1348-1A will be provided to the issuing unit prior to completion of the CONREP operation.

f. Quantity, lot number and serial number discrepancies will be annotated and immediately corrected during the 100 percent inventory count. In case of discrepancies between ship records and the off-loaded Category I and II ordnance, the ship will report the loss or gain and prepare a message in OPREP-3 Navy Blue message format in accordance with reference (b), (c), or (d).

g. DD Form 1348-1A is used to document the turn-in of ammunition and ammunition details. A separate DD Form 1348-1A is required for the transfer of each item of ammunition National Item Identification Number (NIIN), Activity Classification Code (ACC), and Condition Code) including ammunition details. Almost all activities will have a ROLMS system that will print the DD Form 1348-1A directly from the database. Hand-written DD Form 1348-1As are strongly discouraged. They are the cause of many accountability and identification problems. In addition to the DD Form 1348-1A, ships with ROLMS will provide a floppy disk with information on all the ordnance being transferred. Reference (e) provides procedures for preparing a DD Form 1348-1A turn-in document.

h. For all off-loads, the off-loading activities will requisition any Packaging, Handling, Storage and Transportation (PHS&T) equipment required. PHS&T equipment includes containers, pallet adapters, dollies, etc. The off-load message will contain information outlined in 4.4.2(a). The ship should liaison with the receiving activity for any special requirements. Attachment (4-5) provides a list of PHS&T material for Vertical Launch System (VLS). All Gas Management System requirements will be ordered by VLS Ships.

i. All sonobuoys will be turned into the local Fleet Industrial Support Center (FISC) or Defense Depot, with the exception of SSQ110 (NALC 8W77, 8W81, 8W89) which contains high explosives and must be turned into a coastal weapons facility or Fleet ammunition activity.

4.4.3. Ship Off-load Procedures.

a. Empty Hazardous Material (HAZMAT) containers and reusable containers intended for packaging, storage and/or shipment of Ammunition, Explosives and other Dangerous Articles (AEDA) retained for reuse are 100 percent inspected, sealed, and sentenced in accordance with reference (a) before off-load, in order to certify their empty condition. Content markings shall be obliterated and the container stenciled or tagged "EMPTY" in accordance with reference (a). Other ammunition details shall be identified as "INERT" and sentenced in accordance with reference (f) after off-load.

b. Security Risk Categories I and II Material are pilferable and pose a security threat should it be obtained by unauthorized users. Strict security and accountability procedures are required to prevent theft and ensure custody can be traced. The following procedures will be carefully followed:

(1) Off-loading ships will ensure all Security Risk Categories I and II material is packaged and handled separately. A list of Security Risk Categories I and II material that includes NALC, QTY, serial and/or lot number and document number, are required to be provided to the receiving activity no later than seven days prior to off-load. Quantity and serial number discrepancies will be annotated and immediately corrected.

(2) Material Other than Security Risk Categories I and II. Ships are required to maintain the correct identification of their ammunition, including its true material condition, through on-going sentencing of the ammunition in accordance with reference (a). Adherence to reference (a) will result in a more orderly off-load and fewer discrepancies noted by the receiving activity.

c. When receipt inspection is performed by the receiving activity while the off-loading ship is still present, discrepancies identified will be reported and the ship will be responsible to correct any and all discrepancies on the turn-in documents. The ship will also report any losses or gains, including submission of any required OPREP-3 Navy Blue messages or Supply Discrepancy Report (SDR). MARCORSYSCOM (PM Ammo) will be included as an addressee on any report effecting the accountability of OT COG assets.

d. Ships capable of disk-to-disk transfer will deliver ROLMS generated diskettes to receiving activities to reflect due in/due out documents. Procedures for the disk-to-disk

transfer process are located on the NOLSC-AMMO, Mechanicsburg web site at <http://www.ois.disa.mil/>. For activities not possessing ROLMS as described in paragraph 3.4.1, the DD Form 1348-1A will be typed. Experience has shown that hand-written or altered documentation results in numerous accounting errors and wasted man-hours recounting ammunition. The following specific instructions apply:

(1) Notice of Ammunition Reclassification (NAR) data must be entered along with applicable lot/serial number in block 27.

(2) Issuing activity retains the original. Copies will be delivered as soon as possible and always before departure.

(3) Turn in documents, on-board records, material condition tags/labels must agree on the proper identification and Condition Code of material turned in/off-loaded. Shore activities and Combat Logistics Force (CLF) ships will make sure the material condition tags/labels are kept permanently affixed to the pallet, boxes, or containers. If continuation sheets are needed, use another DD Form 1348- 1A.

e. For Further Transfer (FFT). DD Form 1348-1As will be marked with the final destination of For Further Transfer (FFT) ordnance. CLF ships shall report via Ammunition Transaction Reporting (ATR), that the ordnance is on-board using Transaction Code "P" and are required to produce a new DD Form 1348-1A to transfer the ordnance perpetuating all pertinent data, including document number, NIIN, quantity, ACC/Ownership/Purpose, Condition Code, piece number, weight and cube. See 2.3.9.a for ATR reporting requirements.

4.4.4. Temporary Storage and Temporary Custody Off-load Procedures.

a. Temporary Storage. Ordnance off-loaded from ships for temporary storage ashore in appropriate circumstances, such as short-term emergency ship repair, are strictly accounted for as follows:

(1) Off-loaded ordnance must continue to be carried on the ship's stock records while in temporary storage. The receiving shore activity must store the ordnance load separately from its own local stocks.

(2) ATRs are not required for temporary storage. The ship remains responsible for checking ordnance in temporary storage against NAR messages and making appropriate reports. If a NAR changes the Condition Code of ordnance being temporarily stowed, the ship will contact NAVAMMOLOGCEN AMMOLANT Norfolk, VA or NAVAMMOLOGCEN AMMOPAC San Diego, CA to assist in obtaining replacements for the affected ordnance and the ship will send a message to the holding activity advising disposition of the material.

(3) The receiving shore activity will subsequently return the identical ordnance assets that were turned in without receipt or issue transactions being reported, and without inspection or sentencing being conducted.

(4) For temporary storage at a Fleet activity, a message request is forwarded to the appropriate Type Commander (TYCOM).

(5) For Marine Corps (Class V(A) and V(W)) ammunition, information copies to Marine Forces Atlantic (MARFORLANT)/ Marine Forces Pacific (MARFORPAC) are required.

(6) All requests must include the duration, usually no more than 30 days, and the reason for the temporary storage request. Information copies of the requesting message are addressed to: Commander Atlantic Fleet (COMLANTFLT), Commander Pacific Fleet (COMPACFLT), Commander U.S. Navy Central Command (COMUSNAVCENT) or Commander U.S. Navy Europe (COMUSNAVEUR) for storage in their area of responsibility and the desired coastal weapons activities or Fleet storage activity, along with the appropriate chain of command.

(7) TYCOMs will liaison with NAVAMMOLOGCEN Ammunition Management Office, Atlantic (AMMOLANT) Norfolk, VA and NAVAMMOLOGCEN Ammunition Management Office, Pacific (AMMOPAC) San Diego, CA on the feasibility of the request for storage at coastal weapons facilities.

(8) If approved, the requesting ship advises the off-load site what ordnance will be temporarily stored and the period of temporary storage.

(9) Each item of ammunition (NIIN, ACC, and Condition Code), requires a separate DD Form 1348-1A.

(10) If circumstances indicate the temporary storage period will exceed 30 days and a waiver is not granted to extend the storage period:

- a) The ship will inform the appropriate Fleet Commander, TYCOM, NAVAMMOLOGCEN AMMO Office and storage activity.
- b) The ship will send ATRs issuing the material to the storing activity.
- c) The storing activity will receive the ordnance into stock via TIRs/ATRs in ownership code '5'.
- d) The ship will requisition ordnance per authorized allowance/allocation.

b. Temporary Custody:

(1) Off-loaded ordnance must continue to be carried on the ship's stock records while in temporary storage.

(2) The receiving shore activity will subsequently return the identical ordnance assets that were turned in without receipt or issue transactions being reported, and without inspection or sentencing being conducted.

(3) The storing activity must keep temporary stowed material physically separated from other ordnance, though it may be in the same magazine. The storage activity must pick up material in Ownership Code "3" recording quantities,

Condition Codes and lot/serial numbers as listed on the DD Form 1348-1A. Ownership Code definitions can be found in Attachment (2-14).

4.4.5. Coast Guard Returns/Off-load Procedures

All ammunition off-loaded at ordnance storage activities by Coast Guard units must be accompanied by a ROLMS generated DD Form 1348-1A to document the turn-in of ammunition and ammunition details and diskette to aid in inventory accuracy. Procedures for the disk-to-disk transfer process are located on the NOLSC, Mechanicsburg web site at <http://www.ois.disa.mil/>. Ammunition and ammunition details must have been sentenced in accordance with reference (a) by the off-loading unit. For Coast Guard activities not possessing ROLMS, the DD Form 1348-1A will be typed. Experience has shown that hand-written or altered documentation results in numerous accounting errors and wasted man-hours recounting ammunition. The offload will be processed in the same manner as material off-loaded by U.S. Navy units. The material will be receipted as follows:

(1) All receipts of Coast Guard documents for ammunition above .50 caliber, except 40 MM saluting rounds and pyrotechnics, will be processed to Navy stock as Purpose Code "A". Purpose Code definitions can be found in Attachment (2-13).

(2) All receipts of Coast Guard documents for ammunition .50 caliber and below, 40 MM saluting rounds and pyrotechnics, will be processed to Coast Guard stock, Ownership Code "7". Ownership Code definitions can be found in Attachment (2-14).

(3) Commandant U.S. Coast Guard (G-OCU) will advise NAVAMMOLOGCEN regarding the return of serviceable surplus ammunition to the Navy. Coast Guard owned obsolete and unserviceable material will be disposed of, in accordance with Navy directives, without cost or reimbursement to the Coast Guard.

TYPICAL STOCK POINT OFF-LOAD COORDINATION MESSAGE

R 101500Z AUG 00
FM LANTORDCOM DET EARLE COLTS NECK NJ//E271/271/2712//
TO USS ARCTIC
INFO NAVAMMOLOGCEN AMMOLANT NORFOLK VA//003/0032/00311//
NAVAMMOLOGCEN MECHANICSBURG/PA//04/431//
COMLOGRON TWO
LANTORDCOM YORKTOWN VA//280/2802/28212//
CINCLANTFLT NORFOLK VA//N411
BT
UNCLAS//N08000//
MSGID/FENADMIN/AOC DET EARLE//
SUBJ/AMMO OFFLOAD
REF/A/DOC/CINCLANTFLT/15MAR98//
REF/B/DOC/NAVSUP/21DEC99//
REF/C/DOC/NAVSUP/01JAN99//
REF/D/DOC/NAVSUP/01JAN98//
AMPN/REF A IS CINCLANTFLTINST 8010.12B, ATLANTIC FLEET CONVENTIONAL ORDNANCE
MANAGEMENT. REF B IS NAVSUP P-724, CONVENTIONAL ORDNANCE STOCKPILE MANAGEMENT
POLICIES AND PROCEDURES. REF C IS NAVSUP P-805, INSPECTION REQUIREMENTS FOR RECEIPT,
SEGREGATION, STORAGE AND ISSUE OF NAVY MARINE CORPS REF D IS NAVSUP P-807/P-808,
INSPECTION REQUIREMENTS FOR RECEIPT, SEGREGATION, STORAGE AND ISSUE OF NAVY AND
MARINE
CORPS CONVENTIONAL AMMUNITION FOR FLEET SENTENCING//
NAME(S)/CODE/ACTIVITY/TEL/EMAIL
RMKS:/1. ORIG LOOKS FORWARD TO YOUR AMMO OFFLOAD SKED SEPTEMBER 6
2. IOT ENSURE ACCURATE ACCOUNTABILITY AND EXPEDITE OFFLOAD OPERATIONS A DD FORM
1348-1A MUST BE PREPARED FOR EACH TURN-IN ITEM IAW REF A, CHAPTER 2. IT IS IMPERATIVE
THAT ALL PAPERWORK AND LOGBOOKS INCLUDING TWO COPIES OF DD FORM 1348-1A
PERTAINING TO MATERIAL TO BE OFFLOADED BE COMPLETED IAW REF B AND AVAILABLE FOR
TRANSFER AT THE OFFLOAD CONFERENCE, EMPTY HAZARDOUS MATERIALS CONTAINERS MUST
BE MARKED EMPTY AND SEALED WITH TRACEABLE SEALS,IAW REFS C AND D.
3. AOC DET EARLE WILL PROVIDE A CHECKER AT EACH OFFLOAD STATION TO IDENTIFY MATERIAL
AND VERIFY COUNT. REQUEST COUNTERPART BE ASSIGNED FROM SHIP'S PERSONNEL TO ASSIST
CHECKERS IN VERIFYING TURN-IN MATERIAL.
4. SECURITY RISK CATEGORY 1 OR 2 MATRL WILL BE OFFLOADED AND MOVED TO A STATION VAN
AT THE HANDLING PIER. REQUEST A SHIP REPRESENTATIVE BE MADE AVAILABLE TO CONDUCT A
JOINT INVENTORY OF THIS MATERIAL.
5. REQUEST PROVIDE ORIG VIA MESSAGE A LIST OF MATERIAL SCHEDULED FOR OFFLOAD
INCLUDING NALC, NSN, QTY, CONDITION CODE AND DOCUMENT NUMBERS. FOR MISSILES INCLUDE
LOT/SERIAL NUMBERS, MDD'S. PLEASE INFO NAVAMMOLOGCEN MECHANICSBURG PA CODE 40/00F
ON THIS MSG.
6. AOC DET EARLE REQUIRES THAT ALL CONTAINERS WHETHER EMPTY OR LOADED BE
INSPECTED FOR DAMAGE, (PUNCTURES,HOLES,ETC.) PRIOR TO BEING OFFLOADED FROM THE
SHIP. A SHIP'S REPRESENTATIVE AND AOC DET EARLE REPRESENTATIVE WILL JOINTLY INSPECT
AND AN EARLE FORM 8021/1 (1-91) WILL BE SUBMITTED FOR EACH CONTAINER AND A COPY KEPT
ON FILE. ADDITIONALLY, SHIP IS RESPONSIBLE FOR PROVIDING A CONVENTIONAL DEFICIENCY
REPORT (CODR) FOR EACH DAMAGED CONTAINER IAW REF C AND D.
7. LOAD CONFERENCE MUST BE SET UP ONE WEEK PRIOR TO OFFLOAD DATE. PLEASE CONTACT
POC TO ARRANGE A DATE AND TIME FOR THE CONFERENCE.
8. ADHERENCE TO THE ABOVE PROCEDURES WILL ENABLE AOC DET EARLE TO SAFELY CONDUCT
YOUR OFFLOAD, WHILE MAINTAINING ACCURATE ACCOUNTABILITY OF ALL AMMUNITION
INVOLVED. YOUR COOPERATION IS APPRECIATED//
BT
#0003
NNNN

Attachment (4-4)

**VERTICAL LAUNCH SYSTEM (VLS)
PHS&T MATERIAL LISTING**

Ships that are equipped with the VLS MK 41 will require the following inert ordnance equipment during initial load out and after any change in load composition, as required. The below material is required to maintain gas management during missile firings:

NOMENCLATURE	NALC	NSN
Canister Adapter Mk 18 Mod 0	4W66	1450-01-264-1897
Canister Adapter Mk 18 Mod 1	DWBV	1450-01-393-0447
Plenum Cell Cover Mk 18 Mod 0	4W67	1450-01-264-1898
Sill Assembly Mk 165 Mod 0	4W68	1450-01-264-1899
Sill Assembly Mk 165 Mod 1	DWBX	1450-01-392-8468
Sill Assembly Mk 170 Mod 0	DWBW	1450-01-392-8467

Canister Adapters, Sill Assemblies and Plenum Cell Covers are required to make use of the MK 41 VLS Launcher and to maintain gas management. When a MK 13 (Standard Missile SM-2, Block I, II/III), or MK 15 Vertical Launch ASROC (VLA) missile canister is present, a canister adapter is required in the cell. When a MK 14, (Tomahawk Missile) canister is present, a MK 165 Sill assembly is required in the cell. When a MK 21 (Standard Missile SM 2 BLK IV) canister is present, a MK 170 Sill assembly is required in the cell. When there is an empty cell a Canister Adapter and Plenum Cell Cover is required. When a SM 2BLK IV missile is present in a VLS Launcher module all cells in that module require a MOD 1 Canister Adapter or Sill Assembly that do not have a SM 2 BLK IV missile with a MK 170 Sill assembly. When an MK 77 ESSM GM Assembly canister is present, an MK 18 canister adapter is required.

When a SM 2 BLK IV is not present in a module the requirements are as follows:

SM 2 BLK II/III	Mk 18 Mod 0/1 Canister Adapter
Tomahawk	Mk 165 Mod 0/1 Sill Assembly
VLA	Mk 18 Mod 0/1 Canister Adapter
Empty Cell	Mk 18 Mod 0/1 Canister Adapter and a Mk 18 Mod 0 Plenum Cell Cover

When a SM 2 BLK IV is present in a module the requirements are as follows:

SM 2 BLK II/III	Mk 18 Mod 1 Canister Adapter
Tomahawk	Mk 165 Mod 1 Sill Assembly
VLA	Mk 18 Mod 1 Canister Adapter
Empty Cell	Mk 18 Mod 1 Canister Adapter and a Mk 18 Mod 0 Plenum Cell Cover
SM 2 BLK IV	Mk 170 Mod 0 Sill Assembly

Ships equipped with the VLS MK 41 Launcher will have the following Packaging, Handling, Storage and Transportation (PHS&T) material as a set (per missile) provided for off-loads:

NOMENCLATURE	NALC	NSN
MK 13 Set F/Standard SM-2	DWAI	1450-01-370-3069
MK 14 Set F/Tomahawk	DWAJ	1450-01-369-7880
MK 15 Set F/LA	DWAK	1450-01-369-7881
MK 25 Set F/ESSM	CWNW	1450-01-511-3766

1. MK 13, 14, and 15 unit of issue is kit. Order one kit per missile.
2. The off-load activity will requisition all PHS&T material.
3. The off-load message will contain information outlined in paragraph 4.4.2(a).

Attachment (4-5)

SECTION 5: RETURN AND CONTROL OF REUSABLE AMMUNITION MATERIAL DETAILS AND NON-REUSABLE, EXPENDABLE CARTRIDGE CASES

- Ref: (a) NAVSEA OP 4
(b) NAVSUP P-805
(c) NAVSUP P-807
(d) DOD 5160.65-M (Part 7)
(e) DOD 4160.21-M-1
(f) NAVSEAINST 4570.1 Series

4.5.1. Introduction.

- a. Reference (a) assigns to end users of ammunition the responsibility for recovery and return of reusable details derived from the firing of an end round of ammunition.
- b. The Ammunition Master Repairable List (MRL) provides the destination of those items that, when serviceable or require limited restoration or repair, should be returned using the Movement Priority Designator Code as outlined in the MRL. The Ammunition MRL can be accessed on the Naval Operational Logistics Support Center (NOLSC-AMMO) web site at <http://www.ois.disa.mil>. Normally, all details pertinent to the end round should be placed in the end round container, tagged "Ammunition Details Inside" (using any type of plain tag or label available), and prepared for return to consignee in accordance with the procedures provided herein.
- c. A ROLMS generated Release/Receipt Document, DD Form 1348-1A will be prepared as a Material Turned into Stores Document in accordance with instructions contained in Section II, Chapter 6, of reference (a) and Chapter 5, paragraph 5071, of reference (d). For activities not possessing ROLMS as described in paragraph 3.4.1, the DD Form 1348-1A will be typed. Experience has shown that hand-written or altered documentation results in numerous accounting errors and wasted man-hours recounting ammunition and ammunition details.

4.5.2. Return of Reusable Ammunition Details Procedures.

- a. End User Activities will accumulate reusable ammunition details derived from firing of end rounds and initiate appropriate action to effect an opportune shipment to return ammunition details.
- b. Continental United States (CONUS) Transaction Item Reporting (TIR) stock points will trans-ship off-loaded reusable ammunition details to the consignee as designated on DD Form 1348-1A, record receipt of reusable ammunition details turned into stores on accountable records, report material in accordance with procedures contained in Section 3.4 of this publication and initiate appropriate action to effect an opportune shipment to return ammunition details.
- c. CONUS TIR Stock points will conduct a physical inspection of all received reusable ammunition details in accordance with reference (b) and submit appropriate transaction reports to NAVAMMOLOGCEN as material is properly identified.

d. Consignees will record receipts on accountable records for all reusable ammunition details turned into storage and report material in accordance with procedures contained in section 3.3 of this publication.

e. Consignees will conduct a physical inspection of all received reusable ammunition details in accordance with reference (b) and submit appropriate transaction reports to NAVAMMOLOGCEN as material is properly identified and segregated.

f. All empty Hazardous Material (HAZMAT) containers must be inspected, certified empty and assigned a Ammunition Condition Code in accordance with references (b) or (c) as applicable. All containers being returned must be complete with covers assembled to the container. This is required to prevent rusting of container interiors and entrance of foreign material into the containers, which causes an increase in cost for decontamination and cleaning. Containers that are bent or distorted so that the covers cannot be replaced are not acceptable and should be disposed of through normal property disposal channels. Fiber containers are to be placed in original box for return.

g. Shippers will ensure that inert components and packaging material derived from ammunition and hazardous chemical munitions are inspected for contamination by the activity generating the returnable item. All packaging material shall be opened to ensure that no hazardous chemicals or ammunition items are present. Qualified responsible personnel conducting the inspection of material shall submit a certificate of inertness as part of the turn-in documentation in accordance with the provisions of Chapter II, paragraph D1 of reference (e).

h. The MRL provides disposition instructions for ammunition details whose estimated average cost for return and refurbishment do not exceed 80 percent of the item replacement price. Disposition for ammunition details not included in the MRL or damaged beyond practical salvage costs should be requested in accordance with Chapter 5 Section 6 of this publication.

i. All ammunition details, except OT COG material, designated to be shipped to Army Ammunition Activity (AAA) Crane (W53XMD), Army Ammunition Plant (AAP) McAlester (W44XMF) or AAP Hawthorne (W65XME) are to be marked for the Routing Identifier (NCB) account. Marine Corps Class V (A) OT COG material will be marked for Routing Identifier MHQ.

4.5.3. Turn-In Procedures for Cartridge Cases.

a. Fired cartridge cases including fired brass cases larger than 20 MM will be classified in accordance with reference (c) and turned in for appropriate processing.

b. Reference (e) directs the military services and defense agency activities to turn in all Copper-Based Alloy Ammunition Scrap to the Defense Reutilization and Marketing Offices (DRMOs) upon determining that material is not required for reuse. The following guidance is provided in determining disposition actions for Cartridge Cases:

(1) Condition Code - Unserviceable. This category includes the following:

a) All small arms cases and 20MM cases derived from breakdown or firing,

b) All fired steel cases larger than 20MM, except MK 9 Mod 0 (repairable),

c) All steel cases larger than 20MM derived from breakdown and found to be defective beyond economical renovation,

d) All fired brass cases larger than 20MM, and all brass cases larger than 20MM derived from breakdown which are defective beyond economical renovation.

c. All unserviceable cartridge cases that are beyond economical repair, with the exception of fired/expended cases including 20MM and 25MM, are to be reported to the Stockpile Manager for disposition authorization in accordance with procedures of Chapter 5 Section 6 of this publication.

d. Fired or expended cartridge cases are authorized to be transferred to the servicing DRMO, in accordance with reference (f), subsequent to individual round inspection certifying that the material does not contain live rounds or unfired primers and is free of explosive or other dangerous materials. Certification requirements of reference (e) apply.

e. Fired or expended cartridge cases that cannot be certified inert will be transferred to the Servicing Special Account Property Disposal Officer (SADPO) and Special Defense Property Disposal Account (SDPDA)/N32357. If a SADPO is not assigned, they will be reported to the Navy Munitions Disposal Program Office (NAVAMMOLOGCEN 09A2), Naval Surface Warfare Center (NAVSURFWARCEN) (Code 4022), Crane, IN 47522 in accordance with reference (f) for designation of an appropriate disposal site.

f. Fired or expended cartridge cases (including 20MM and 25MM) should be returned to the nearest ammunition shore activity, except where operational readiness would be impaired. Dumping of fired/expended (non-reusable) cartridge cases at sea is not permitted unless retention would constitute an operational hazard, burden, or liability as determined by the Fleet Operational Commander. The principal steel cartridge cases are:

(1) 40 MM

(2) 76 MM

(3) 5"/38 Cal.

(4) 5"/54 Cal.

SECTION 6: MANAGEMENT OF CARTRIDGE ACTUATED DEVICES (CADS) AND PROPELLANT ACTUATED DEVICES (PADS)

- Ref: (a) NAVAIR 11-100-1.1 Web Site <https://cadpad.ih.navy.mil> or Compact Disk (CD)
(b) OPNAVINST 5102.1 Series
(c) OPNAVINST 8000.16 Series
(d) NAVSUP P-803
(e) CAD/PAD Resupply Training <https://cadpad.ih.navy.mil>

4.6.1. Introduction.

a. Cartridge Automated Devices/Propellant Actuated Devices (CADs/PADs) are 2E COG explosive devices used in Aviation Life Support Systems (ALSS) and Weapons Delivery Systems (WDS). ALSS includes such items as escape systems, fire extinguishing systems, survival kits, personnel parachutes, life rafts, life preservers, and other miscellaneous emergency, survival, and life support systems. WDS include all primary and secondary release systems used for stores separation.

b. Most CADs/PADs are installed aircraft parts requiring an issue to install transaction. The other CADs are stores release cartridges or target items that require expenditure reporting. Reference (a) lists stores and target items. Chapter 2 Section 2 of this publication explains Ammunition Transaction Reporting (ATR) transactions and expenditure reporting. These devices are procured and stocked for known replacement and expenditure requirements. Therefore, limited spares are procured and local stocking of CADs/PADs is not authorized, except as delineated within this section. References (a) through (e) provide policy, information, and additional procedures for requisition processing, disposal, ammunition accounting, mishap reporting and required maintenance actions.

c. The CAD/PAD program has a process, described in paragraph 4.6.4.b., that permits maintenance activities to order: on the world wide web, by telephone, email or fax using a toll free telephone number. Military Standard Requisitioning and Issue Procedures (MILSTRIP) issue, receipt, shipping and confirmation data is automatically generated. The resupply process enables the customer to order CADs/PADs directly from the stock point 14 days prior to the Required Delivery Date (RDD). Ordering can be done using the CAD/PAD Web Site <https://cadpad.ih.navy.mil>, by calling 1-877-4CADPAD, Defense Switched Network (DSN) 354-6155, emailing to 18774CADPAD@ih.navy.mil, or faxing to DSN 354-4696. Detailed ordering procedures are available on the website under training, or on a CD-ROM, which can be obtained by calling 1-877-4CADPAD. This training media describes detailed sub-processes to order for all activities.

d. Naval Operational Logistics Support Center is designated as the Inventory Manager for CADs/PADs and the Naval Surface Warfare Center, Indian Head Division (NAVSURFWARREN IHDIV) is designated as the cognizant Field Activity (CFA) for CADs/PADs.

4.6.2. Inventory Management and Stock Distribution Procedures.

- a. No activity, afloat or ashore, will requisition CADs/PADs for a maintenance action beyond the activity's assigned capability without authorization from NAVSURFWARCEN, IHDIV.
- b. In accordance with reference (b), requisitioning of explosive sets are for complete aircraft change-outs only. Breaking of sets is NOT authorized without prior approval from the CFA at NAVSURFWARCEN IHDIV. The telephone number is commercial (301) 744-2225 or DSN 354-2225. Individual components needed to complete a set are normally procured on a limited basis and stocked to support accidental damage or breakage.
- c. All CAD/PAD items have a Material Control Code (MCC) of "K" or "B". Therefore, they are subject to the Periodic Lot Reporting (PLR) procedures that can be found in Chapter 2, Section 5.

4.6.3. Local CAD/PAD Stocking Guidelines.

CADs/PADs stockpile management and distribution is defined in the following six basic categories:

- a. Expendable cartridges (stores release) shall be included in plans for war reserve, training, and pre-positioning and may be directed by either the Chief of Naval Operations or Fleet/Marine Force Commands. In an effort to preserve the CADs/PADs inventory and prevent unnecessary loss of serviceable assets, Fleet Commanders (FLTCOMs) and NOLSC Ammunition Management Office Atlantic (AMMOLANT) Norfolk and Ammunition Management Office Pacific (AMMOPAC) San Diego rotate assets having two years or less of shelf life left to other operational units for expenditure. Expendable cartridges are not part of the re-supply process. Below is the list of expendable cartridges:

Table 4.6.1

Stores Release CADs Department of Navy Identification Code/Navy Ammunition Logistics Code (DODIC/NALC) Requisitioned through the Normal Ordnance Supply System

MD58	MH88	M365
MD65	MT95	M509
MD66	M012	M519
MF29	M190	M934
MF60	M264	M943
MF64	M363	SS36

b. Maintenance activities are those Organizational, Intermediate and Depot Level activities authorized by the Source, Maintenance and Recoverability (SM&R) code to remove and replace items while in the conduct of performing scheduled or unscheduled maintenance. Maintenance activities are responsible for requisitioning CADs/PADs for maintenance or to replace expenditures by ordering on the CAD/PAD Web Site or by faxing, emailing or calling in orders to NSWC Indian Head.

c. CONUS/OCONUS activities authorized to stock and deliver CADs/PADs include: The Weapons/Ordnance Department of the coastal weapons activities, Naval Air Station (NAS)/Marine Corps Air Station (MCAS), ALSS, Ordnance Department of a Marine Aviation Logistics Squadron (MALS) or Aircraft Intermediate Maintenance Department (AIMD). These activities are shore-based and tasked to deliver and stock CADs in support of maintenance activities. These activities manage stock as delineated below:

(1) Weapons Department/Station Ordnance

(a) Activities retain emergency stock for unexpected damage/discharge requirements. Requirements/Allowances for emergency stock can be generated on the Web Site or by calling 1-877-4CADPAD. Orders must indicate the requirement by Squadron and Aircraft type. The process will generate a list of allowed emergency stock based on technical data and damage history. No more than the listed amount of an item is permitted regardless of the number of squadrons or aircraft type mix on-board. No other stocking for installed assets is authorized (including Load Plans and/or old 30,000 series allowances).

(b) Due to limited inventory, PADs are not available to be stocked at SSPs. However, a stocking objective has been established to provide spares at Forward Deployed Stock Points (FDSPs) and on Ships to provide support to deployed squadrons and to serve as replacements for damaged or discrepant devices.

(c) CONUS activities perform a six-month review based on assigned aircraft and weapon systems and report excess CADs/PADs to NAVAMMOLOGCEN for redistribution.

(2) Marine Aviation Logistics Squadron (MALS)

(a) MALS receipt material shipped to MCASs for squadron maintenance and deliver the CADs/PADs to the requisitioner. Material should be delivered within 24 hours unless specific circumstances prevent it.

(b) MALS resident at MCASs are not authorized to store emergency stock for the CAD/PAD program.

(3) Customer Receipt Procedures

(a) All CADs/PADs are shipped directly to the Weapons Department at Naval Air Stations or to Station Ordnance/MALS at Marine Corps Air Stations. Information required to receipt the items into ROLMS is included on paperwork attached to the outside of the package. The Weapons Department/Station Ordnance/MALS reports the receipt in ROLMS. As long as the tamper evident seal has not been damaged, the Weapons Department/Station Ordnance/MALS need not open the box(es) for inspection. Since all items are bundled by aircraft BUNO/customer, segregation for users is not necessary.

(b) If the package shows no visual evidence of damage, the Weapons Department/Station Ordnance/MALS contacts the activity in the "Deliver To" block of the invoice and delivers the shipment within one workday. If the activity is unable to receive the shipment, the Weapons Department/Station Ordnance/MALS holds the package in the station magazine until delivery can be made. Upon successful delivery, the Weapons Department/Station Ordnance/MALS reports the issue in ROLMS using an "issue to install" transaction.

d. Primary stock points are activities authorized for long-term storage of CADs/PADs. Secondary Collection Points report assets accumulated or received during off/on-load operations to NAVAMMOLOGCEN for redistribution. Details on the Collection Points are listed in Table 4.6.2.

Table 4.6.2
Primary and Secondary CADs/PADs Collection Points

SITE	UIC	RIC
NAVSURFWARCEN IHDIV	N00174	P62 Primary
NWS Seal Beach	N47615	P71 Primary (Stores Items Only)
AOC Yorktown	N00109	P72 Secondary
NUWC Div Keyport Div	N00253	P73 Secondary
AOC DET Earle	N60478	P65 Secondary
NAVMAG Indian Island, WA	N48537	NSY Secondary
NWS Seal Beach DET Fallbrook	N47618	P70 Secondary
NAVMAG Pearl Harbor	N68297	P69 Secondary

e. Ships

(1) Ships stock expendable (stores release) CADs required to support routine consumption during the planned deployment period for permanently assigned squadrons (NAVSEA 30,000 series allowance). Fleet Commanders (FLTCOMs) and Type Commanders (TYCOMS) ensure the NAVSEA 30,000 Series Allowance List is updated prior to deployment. Table 4.6.1 provides a listing of stores release CADs that should be requisitioned through the normal ordnance supply system.

(2) Stock no more than emergency stock allowances generated by NAVSURFWARCEN IHDIV based on deploying aircraft. Emergency stock only includes items that have had a history of damage or discharge. If maintenance on aircraft is not accomplished before deployment, the Squadron/AIMD is responsible for ordering and coordinating delivery and storage with the ships Ordnance Handling Officer (OHO), Air Gunner, or Weapons Officer. The ship carries no maintenance assets unless ordered by the deploying squadrons or AIMD Paraloft personnel.

f. Forward Deployed Stock Points (FDSPs) for CADs/PADs have been established in five overseas locations. These locations are:

Table 4.6.3
Forward Deployed Stock Points (FDSPs) for CAD/PAD

SITE/ACTIVITY	UIC	RIC
NAF Atsugi, JA	N62507	PYZ
MCAS Iwakuni, JA	N62613	P41
COMFLEACT Okinawa/Kadena	N62254	P39
ASU Bahrain	N63005	
NAS Sigonella, IT	N62995	Q18

These activities stock emergency stock assets based on Aircraft types supported within the theater. The Weapons/Ordnance Department contacts NAVSURFWARCEN IHDIV to provide the aircraft data required to establish the emergency allowance list. FDSPs are permitted to stock one complete aircraft worth of emergency assets. Annually these activities update the Load Plan/ Allowance List based on planned in-theater aircraft and weapon systems. Excess assets are reported to NAVAMMOLOGCEN Inventory Manager for redistribution.

4.6.4. CAD/PAD Requisitioning Procedures.

a. FDSPs, ships and CONUS Activities submit requisitions for stores release assets cited in Table 4.6.1 in accordance with Chapter 3 Section 1 of this instruction.

(1) Stores cartridges required for load out because of pre-deployment inspections shall be included in the NAVSEA 30,000 series listing. Activities authorized to requisition stores shall do so upon receipt of an approved Mission Load Allowance (MLA) citing Project Code 853.

(2) Allowances for expendable CADs shall be established as required by Chapter 5, Section 2. Activities authorized to requisition to approve allowances cite Project Code 853. Requisitions for authorized training allowances will cite Project Code 878.

b. Automated CAD/PAD Requisitioning Procedures

(1) Orderers must be authorized in writing by the proper chain of command at each activity. For web ordering, a Unit Administrator (UA) must be established at each activity to authorize individuals there to order CADs/PADs. Instructions and

blank applications are available on the CAD/PAD Web Site at <https://cadpad.ih.navy.mil>. After the UA is established, individuals can register for web ordering access. This application and instructions are also available on the CAD/PAD Web Site. Designated orderers will be provided an authorization code during the first order following receipt of the completed authorization form.

(2) Authorized aircraft maintenance and aviation ordnance personnel requisition replacement installed CADs/PADs by placing orders in the Virtual Fleet Support (VFS) web ordering system at <https://cadpad.ih.navy.mil>. If access to the internet or the web site is unavailable, orders can be called in to NAVSURFWARCEN IHDIW at 1-877-4CADPAD. If a commercial line is unavailable, DSN 354-6155 may be used. Telephones are staffed between the hours of 0730-1700 Eastern Standard Time (EST), Monday through Friday, with the exception of holidays. Calls made outside of normal business hours and calls that get busy signals will be answered if you leave a mail message. Alternately, customers may submit orders via email to: 18774CADPAD@ih.navy.mil, or via FAX: DSN 354-4696 or commercial (301) 744-4696.

(3) When ordering by means other than the Web, use the proper order forms that are available on the CAD/PAD web-training site. There are forms for email, phone or fax orders and for the specific type of order you are placing (routine, emergency, targets, depot, etc). Forms are also available on the CAD/PAD training CDs and in the Installed CAD/PAD Resupply Process Guide. Using the correct forms will ensure that your order is processed in the most expeditious means possible.

(4) When requisitioning CAD/PADs, orderers must verify/provide: name, authorization code, unit designation, activity Unit Identification Code (UIC) of the orderer and UIC of the activity to which items are to be shipped if other than home station. The program automatically creates the properly formatted transactions to update Retail Ordnance Logistics Management System (ROLMS) and Conventional Ammunition Integrated Management System (CAIMS). The new resupply process enables the customer to order CADs/PADs directly from the stock point 14 days prior to the Required Delivery Date (RDD) for maintenance, by using the web or calling/faxing/emailing the order to the numbers listed in paragraph 4.6.4.B(2). The ordering procedures as well as samples of forms and checklists are available on reference (f). CDs can be obtained by calling 1-877-4CADPAD.

(5) At the stock point, order processors validate customer requirements using projected maintenance schedules and other program technical data. All items ordered in support of aircraft maintenance are bundled by aircraft BUNO/customer and issued from the consolidated stock point at the NAVSURFWARCEN IHDIV. Orders containing only CADs are shipped via small package commercial carrier. Orders that include a PAD are shipped via commercial truck. All shipments are directed to the Weapons Department or MALS. Whenever possible, CAD shipments destined for the same location are consolidated with PAD truck shipments to minimize transportation costs. The Weapons Department/MALS are not required to open boxes since shipments are bundled and marked for delivery to the ordering unit.

(6) The Weapons Department/MALS reports the receipt of the shipment into ROLMS and transfers the shipment directly to the orderer. Weapons Departments/Station Ordnance maintains a limited inventory of emergency spares to be used for immediate replacement of items inadvertently damaged or discharged.

(7) CADs/PADs shall be requisitioned only for the following reasons:

(a) Expiration of service life.

(b) Service life of the item(s) will expire and require replacement during deployment or before the next scheduled maintenance inspection. Any assets removed from an aircraft with service life remaining, that will not meet maintenance cycle requirements shall be downgraded to condition code "H" or "F" as appropriate.

(c) The items have been rendered unserviceable by physical damage and/or found discrepant during inspections, etc. Requisitions must cite applicable Conventional Ordnance Deficiency Report (CODR), Quality Deficiency Report (QDR), Supply Discrepancy Report (SDR), or Explosive Mishap Report (EMR) number and Date Time Group (DTG) of message. One of these reports must be submitted to NAVSURFWARCEN IHDIV (Attn: CAD/PAD Dept) with information copy to NAVAMMOLOGCEN for each incident in which CAD/PAD replacements are required.

(d) Compliance with NARs and Technical Directives.

(e) The items are contingency stock in accordance with the approved quantities for each type of aircraft listed in reference (c).

(8) The frequency and lead-time for ordering CADs/PADs using the automated process depends on the type of requirement and location. These categories include Routine Weapons System Maintenance, Unscheduled Maintenance, Targets/Test, Survival, Standard Depot Level Maintenance (SDLM), Items Damaged, Fired or Discharged, Air Station Emergency Stock, CONUS/OCONUS Deployment, and emergency stock load plan requirements.

(a) Routine Weapons System Maintenance. For aircraft with scheduled inspections, orders are placed in accordance with scheduled inspection cycles (e.g. 224 day, 448 day or 728 day). Fourteen (14) days prior to the scheduled maintenance date, the customer places an order, providing the aircraft BUNO and planned maintenance date. The system confirms the installation and expiration dates for each CAD/PAD installed. All CADs/PADs that are due to expire prior to the next scheduled maintenance are ordered for replacement. For aircraft, helicopters, and other equipment without scheduled inspection cycles, maintenance activities order all items due to expire within 365 days to ensure that CAD replacements are limited to once per year.

(b) Targets/Test. CADs required for target applications (i.e., AQM-37, BQM-34, BQM-74, and TDU-32/34) and test platforms are ordered when down to a 30-day supply, ordering to meet the next 90-day requirement. The orderer will be asked to provide the number of assets on-hand as well as the number of assets required for each DODIC at the time of the order. Orders are bundled for each customer permitting multiple DODICs to be ordered during one call. CADs/PADs for full-scale targets such as the QF-4N, are ordered in accordance with procedures cited for Routine Aircraft System Maintenance in paragraph 4.6.4.b. (7)(a).

(c) Survival Equipment. Assets required for change-out in aircrew survival equipment (e.g. life vests) are ordered when down to a 30-day supply. Order CADs that will be required to meet the next 90 days requirements. The orderer will be asked to provide the number of assets on hand as well as the number of assets required for each DODIC at the time of the order. Orders will be bundled for each customer allowing multiple DODICs to be ordered during one call.

(d) SDLM. CADs/PADs required for SDLM are ordered 14 days prior to installation in the aircraft. During the SDLM process, CADs may be installed at various times during aircraft rework. Therefore, CADs/PADs required for installation during SDLM are ordered as required to support the SDLM schedules, but no more than 14 days prior to planned installation.

(e) Items Damaged, Fired or Discharged. Replacements for items damaged, inadvertently actuated, and fired, or otherwise suspected of being fired may be available within local Weapons Department's emergency stock. The maintenance activity checks with the local Weapons Department/MALS to confirm that the item is available on station. They then place an emergency order to obtain a Military Standard Transportation Reporting Issue Procedures (MILSTRIP) document number to permit the Weapons Department/Station Ordnance/MALS to issue/deliver the item out of local stock. A second document number is also generated and processed routinely (within 14 days) to replenish the Weapons Department's emergency stock. If the item is not available locally, NAVSURFWARCEN IHDIV issues the order within one workday or the same day if the requirement is identified by

1000 hours EST. The order is shipped using the most expeditious and appropriate mode of transportation.

(f) Air Station Emergency Stock. Emergency stock is supplied on items that have a recorded damage history to support permanently assigned aircraft (paragraph 4.6.3.C.(1)(a) provides guidelines for stocking). After the initial emergency stock delivery, replacement assets should only be ordered for newly assigned aircraft or expiration of shelf/service life. For new aircraft and equipment, NOLSC-AMMO and NAVSURFWARCEN IHDIV determine the stock level required. The CAD/PAD ordering system computes a proposed emergency stock list. Upon concurrence the process generates the required MILSTRIPs and processes the order. To replace assets going overage, the orderer provides the DODIC, lot number, and replacement quantity.

(g) CONUS Deployment. When deploying within CONUS routine automated procedures apply. The orderer places an order for the required CADs/PADs 14 days prior to the Required Delivery Date (RDD). The orderer provides the destination, and Weapons Department/MALS UIC where the CAD/PADs are to be delivered.

(h) Deployment to OCONUS Air Stations. Units planning deployment to OCONUS sites order and perform maintenance prior to the deployment. Maintenance activities shall review their records SEATS/ICAPS or history cards to identify assets coming due through the deployment period. Order the required parts 14 days prior to planned maintenance date under established CONUS order procedures. If the need arises for replacement maintenance assets at the OCONUS site, the orderer needs to follow the resupply lead times listed in Table 4.6.4 and reference (f). The orderer will designate the OCONUS site as delivery destination, providing supporting weapon station/MALS information as required. Before returning CONUS, maintenance activities again check their records. They can order the required assets for maintenance 14 days before the planned maintenance date, specifying their home base as the point of delivery.

TABLE 4.6.4
RESUPPLY LEAD TIMES

THEATER	ACTIVITY	LEAD-TIME
SHIPS	REGIONAL LEAD-TIME (BELOW) + 7 DAYS	TIME + 7
CONUS	ALL SHORE ACTIVITIES	14 DAYS
SOUTHCOM	NAVSTA/AFWTF ROOSEVELT ROADS PR	21 DAYS
EASTPAC	MCAS KANEOHE BAY HI	14 DAYS
WESTPAC	NAF ATSUGI JA	30 DAYS
	NAF MASAWA JA	30 DAYS
	MCAS IWAKUNI JA	30 DAYS
	CFA OKINAWA (MCAS FUTEMA) JA	30 DAYS
	NAF DIEGO GARCIA	45 DAYS
EUCOM	NAVSTA ROTA SP	30 DAYS
	NAS KEFLAVIK IC	30 DAYS
	SEMBACH AIR BASE GE	30 DAYS
	NAS SIGONELLA IT	30 DAYS
CENTCOM	BAHRAIN	45 DAYS
	INCIRLICK TURKEY	45 DAYS

(i) Air Force Type Aircraft CADs. Authorized activities shall submit requisitions for Air Force type aircraft (F-5E/F, T-38A and E-6A) to NAVAMMOLOGCEN in accordance with Chapter 3 Section 1 of this publication. CAD/PAD items not listed in either reference (f) or in CAIMS must be processed manually. Requisitions shall submit the following information in a naval message: NSNs and complete descriptive data (i.e., part number, manufacturer, nomenclature, and type aircraft being supported).

c. Ordering Procedures for Ships with Deploying Squadrons. Below are the procedures that exist for ordering CADS/PADS for deploying ships. Large deck ships (CV/CVNs/LHA/LHDs) with deploying air wings follow the first set of guidelines and Surface Combatants (CG/FFG/DDG/AO/AOE) that host a support helicopter follow the second.

(1) On large deck ships with deploying air wings, CAD/PADs needed for emergency stock aboard shall be ordered twenty-one days before the material is required dockside for receipt and on-load. Before the first work up, the ship's Weapons Officer/Air Gunner, OHO or Ammunition (AMMO) Accountant can generate an emergency stock load plan on the CAD/PAD Web Site or have one developed for him by calling 1-877-4CADPAD. The orderer needs the squadrons and aircraft types that will deploy with the ship. The orderer also provides the name and UIC of the base where the items will be on-loaded and the required dockside date. (The dockside date should be coordinated with the supporting station Weapons Department to ensure adequate support is available for the material receipt and transfer function).

(a) Using aircraft configuration data and CAD/PAD technical data, the web ordering process generates the recommended load plan based on the items with a documented history of damage or discharge. After generating the recommended plan, it should be reviewed by the OHO/Carrier Air Group (CAG) Gunner/Carrier Air Group Maintenance Officer (CAGMO)/Air Gunner/Weapons Officer/AMO as appropriate for concurrence. The recipients provide concurrence or comments, usually within one workday. After concurrence, but not less than fourteen days before the dockside date, NAVSURFWARCEN IHDIV produces the final load plan (emergency stock), generates the MILSTRIPs, and processes the order. Items are bundled and delivered to the designated base for transfer to the ship. The order confirmation report is provided to the OHO, CAG Gunner and Weapons Officer as applicable at the supporting base.

(b) On ships with deploying air wings, CADs/PADs required for air wing maintenance while on deployment shall be ordered twenty-one days before the dockside date. During deployment planning phase, the CAGMO will advise the deploying squadrons and supporting AIMDs to order any CADs/PADs due to expire during the deployment. The CAG Gunner/Ship's OHO on CV/CVNs or Air Gunner/Weapons Officer on LHA/LHDs determine the location and dockside date when the maintenance CADs/PADS are to be available for on-load. The CAGMO or AMO provides this information to the deploying squadrons and supporting AIMDs twenty-one days before the dockside date. Not less than fourteen days prior to the dockside date, the squadrons and supporting AIMDs place their order on the web or call 1-877- 4CADPAD to place their order. The base where the ship is loading is the "ship to" location and "mark for" the ship/squadron name. The OHO/Weapons Officer manages the assets on-board until called for to perform maintenance or change-out.

(c) Carriers and Amphibs will retain emergency Cad/Pad stocks until the remaining life will not meet planned deployment or minimum shelf/service life needs.

(2) Surface Ships with deploying helicopters shall order and stock emergency CADS beginning with the pre-deployment work-up cycle and retain on-board until a full weapons off-load is required. Twenty-one days before the dockside date, the ship's authorized orderer places a web order or calls 1-877-4CADPAD and provides the squadron/aircraft type/model/series, and on-load date/location. The stock point will bundle items for delivery to the designated base for further transfer to the ship.

(a) Maintenance requirements are the squadron responsibility. They should be ordered in accordance with routine maintenance procedures described in paragraph 4.6.4.b.(2) and (3). If maintenance can not be accomplished before deployment, the squadron will coordinate with the ship Weapons Department to determine on-load date and location and places the order. The ship carries NO maintenance assets unless ordered by the deploying squadrons or AIMD personnel.

(b) Surface Combatants (FFG, CG, DD, & DDG) continue to carry assets until the service/shelf life does not meet deployment or minimum shelf life requirements.

(3) After deployment, the Ships Weapons/Ordnance department shall obtain disposition instructions for all unserviceable, overage or damaged repairable, and excess Cads/Pads from the NOLSC Inventory Manager. Any Cads/Pads with less than minimum shelf life or do not meet the deployment period shall be put into condition code "H" or "F" as applicable.

(4) Ships entering maintenance periods, requiring the offload of explosives must arrange to store their serviceable stock pending overhaul completion. For maintenance periods of 12 months or less, coordinate request for temporary storage with COMPACFLT/COMLANTFLT as required by NAVSUP PUB-724. Ships undergoing extended periods of maintenance shall return their stock to Indian Head (P62) for redistribution. The ship then reorders using established Cad/Pad procedures prior to the next deployment.

d. OCONUS Ordering Procedures. All deployed ships and Air Stations carry emergency stock for CAD/PADs that have damage history. Additionally, spare CAD/PAD assets are stocked at Forward Stock Points to provide replacements for all items installed in aircraft operating in-theater.

(1) Maintenance activities with an emergency need for a CAD or PAD should check with the local Weapons Department/MALS to determine if the required item is available for issue. When available locally, the Maintenance Activities should obtain the asset for installation using a local document number. The maintenance activity will then place an order on the web or by contacting the CAD/PAD stock point under the procedures provided in paragraph 4.6.4.B (7)(e), noting that the asset was obtained from local emergency stock and providing the local document number. The stock point will direct replenishment to the designated Weapons Department/Station Ordnance for restocking using the lead-time for re-supplying the ordering location. A second option, if time permits, is for the requesting activity to determine if the asset is available locally. If yes, they can then place an emergency order and the document number will be generated to use for receiving the asset from Station Ordnance/Station Weapons. The stock point at NAVSURWARCEN IHDIIV automatically ships the replenishment item to the station or ship as required.

(2) In-theater issues from Forward Stock Points are under the direction of CTF-53, CTF-63 or Commander, Logistics Forces, Western Pacific COMLOGWESTPAC). When unavailable locally, the OHO/Weapons Officer submits a MILSTRIP to CTF-53, CTF-63 or COMLOG WESTPAC as appropriate. MILSTRIP data can be submitted either via email or naval message, providing a copy to the supporting Weapons Department/MALS. CTF- 63/COMLOG WESTPAC inputs the document into CAIMS, sourcing an in- theater activity that has the required assets. The issuing activity should place a replacement order for emergency stock following the procedures provided in 4.6.4.B(7)(e).

(3) When assets are unavailable at any Forward Stock Point CTF-63/COMLOG WESTPAC cancels the MILSTRIP. They must then place an emergency order via the web or by using the 1-877-4CADPAD process using the procedures provided in paragraph 4.6.4.B (7)(e).

e. 1-877 Resupply Confirmation Procedures. An Order Confirmation Report that includes the order number, date, unit information, BUNO (if applicable), items ordered, MILSTRIP data, shipment date, and shipper information (i.e. Air Bill/Government Bill of Lading (GBL), phone number, Universal Resources Locator (URL), is emailed or FAXED confirming placement of the order. A copy of the report is sent to the ordering unit, supporting Weapons Department/MALS, and other designated addressees. For emergency orders (equivalent to PRI-03-999) Order Confirmation Reports are emailed to Air Wing and Type Commander representatives.

f. Requisition Status for Tracking CAD/PAD Orders. Customers can track order status by calling the carrier or by calling the CAD/PAD stock point at NAVSURFWARCEN IHDIV. The order confirmation report identifies the carrier, including telephone numbers and web address if available. This report also includes the GBL number or the carrier's tracking number.

4.6.5. CAD/PAD Disposition/Redistribution Instructions.

NAVSURFWARCEN IHDIV routinely receives fleet-returned CAD/PADS, including assets designated for disposal and assigned to the DEMIL account. NAVSURFWARCEN IHDIV is not funded as a disposition site, accordingly, proper segregation and shipment saves handling and transportation funds. Therefore, assets placed in CC "K" (Condition Unknown) shall be segregated with their true condition determined within 45 days. CC "K" assets shall not be shipped to NAVSURFWARCEN IHDIV unless directed by NAVAMMOLOGCEN. Disposition of excess and overage assets falls under one of five processes synopsized below:

a. Return of Excess Serviceable CADs/PADs. Serviceable assets that are excess to local needs shall be identified to NAVAMMOLOGCEN for redistribution. Weapons/Ordnance Departments shall contact the NAVAMMOLOGCEN by Email or naval message, providing DODIC, stock number, lot number, quantity, and CC. NAVAMMOLOGCEN will provide redistribution documents including RDD through CAIMS/ROLMS. Excess assets may be directed into the DEMIL account for further disposition. Weapons/Ordnance Departments will redistribute assets by the RDD requested.

b. Disposition of Repairable CADs/PADs

(1) All unserviceable CADs/PADs identified in reference (a) through (c) as repairable shall be turned into the Weapons/Ordnance Department or MALS. Condition Code "F", and applicable Defect Code will be assigned to all repairable items exceeding the prescribed service life. Turn in of "F" Condition assets will be coordinated with the NAVAMMOLOGCEN Inventory Manager.

(2) Mark shipping documents (DD Form 1348-1A).

(a) CADs will be annotated, "SERVICE LIFE EXPIRED: REPAIRABLE CAD".

(b) PADs will be annotated, "SERVICE LIFE EXPIRED: REPAIRABLE PAD". The DD Form 1348-1A will also include the PAD Model (MK/MOD, CKU, etc.), lot number, and serial number.

(2) All Weapons/Ordnance Departments and MALS Departments will be responsible to perform the following:

a) Assign a ammunition Condition Code "F" to unserviceable but repairable CADs/PADs.

(b) The activity will report the ammunition Condition Code change to the NAVAMMOLOGCEN via a ATR or a Transaction Item Reporting (TIR) as required by Chapter 2 Section 3 or Section 4 of this publication.

(c) Repairables should be accumulated and called in quarterly for disposition. Specific shipping instructions for returning or disposing of CADs/PADS will be from the Stockpile Manager at NAVAMMOLOGCEN Mechanicsburg, PA DSN 430-2017 or Comm. 717- 605-2017.

c. Return of Assets for Quality Evaluation (QE).

(1) CAD/PADS for QE (reliability and serviceability testing) shall be returned as directed. NAVSURFWARCEN IHDIV periodically recalls QE assets by naval message. These assets shall be marked Condition Code "D" for identification during shipping. The material shipping containers and documents (DD Form 1348-1A) must be clearly marked with the words, "SURVEILLANCE SAMPLE MATERIAL". To provide complete test data, maintenance activities must ensure that QE assets are marked or tagged with complete "installed" data including open date (for CADs), aircraft/equipment type and BUNO or SERNO, installed date, and removed date. Weapons/Ordnance Departments contact NAVSURFWARCEN IHDIV by email at CADPADQE@ih.navy.mil or phone (DSN 354-2323, 301-744-2323) to obtain redistribution (MILSTRIP) document numbers prior to shipping any QE asset. Weapons/Ordnance Departments will relocate assets by the RDD requested.

(2) Both Naval Air Systems Command (NAVAIRSYSCOM) and Naval Sea Systems Command (NAVSEASYS COM) are responsible for determining the need for surveillance/service life evaluation testing. As the CFA for CADs/PADs, NAVSURFWARCEN Indian Head identifies, selects, and tests a population of CADs/PADs as required samples for the surveillance/service life evaluation program. The physical movement of test samples from point of origin to the appropriate test location is the responsibility of NAVSURFWARCEN Indian Head. NAVSURFWARCEN Indian Head will identify samples needed quarterly by naval message to Address Indicator Group (AIG) 6967.

d. Return of CAD/PAD Assets for Engineering Investigation (EI). Return of assets for EI. Assets for EI shall be shipped by the fastest available traceable means as requested by NAVSURFWARCEN IHDIV. EI exhibits shall be marked Condition Code "J" with Defect Code "FAAZZZ." NAVSURFWARCEN IHDIV provides the reporting activities specific marking and shipping instructions including a Federal Express account number or MILSTRIP for the return of the investigative sample. Fleet maintenance and Weapons/Ordnance activities must comply with the marking and shipping instructions diligently to prevent loss critical investigative evidence. Return of EI samples by MILSTRIP shall be assigned transportation priority 03 to assure timely receipt.

(1) Report all CADs/PADs suspected of being defective, malfunctioning, or inadvertently fired to NAVSURFWARCEN IHDIV as required by references (c) and (d). NAVSURFWARCEN IHDIV will determine the need for an Engineering Investigation (EI) upon receipt of an EMR, QDR, Hazardous Material Report (HMR), Engineering Investigation Request (EIR), or CODR.

(2) If an EI is requested, NAVSURFWARCEN IHDIV will advise the originator and the holding activity (Weapons/Ordnance Department or MALS) concerning disposition of the suspect material.

(a) The Weapons/Ordnance Department or MALS will be directed to place the CADs/PADs in material Condition Code "J", with D/C "FAAZZZ".

(b) A material Defect Code will also be assigned if applicable informing personnel to hold the CADs/PADs until disposition instructions are received.

(c) A naval message released by the NAVSURFWARCEN IHDIV will identify:

1. The assigned EI control number,
2. The turn-in document number, and
3. Shipping instructions.

(3) Maintain material in an "as is" condition, ensuring that the EI control number appears on all documents, exhibits, and packaging.

(4) Prior to shipment of the CADs/PADs, an activity shall:

(a) Turn in the EI exhibit to the nearest CONUS/OCONUS Activity

(b) The activity shall receive the CADs/PADs and report a receipt transaction to the NAVAMMOLOGCEN for incorporation into the CAIMS database.

(c) The activity will package and clearly mark the CADs/PADs shipping containers and documents with, "ENGINEERING INVESTIGATION MATERIAL". It is recommended that the shipping activity use NAVSUP Form 1398. (Any case numbers or office codes identified by NAVSURFWARCEN IHDIV shall also be included to ensure the material arrives at the proper destination).

e. Disposition of Non-Reparable Condition Code "H" Overage Assets. Weapons/Ordnance Departments shall segregate and report assets available for disposition through ROLMS/CAIMS. NOLSC-AMMO reviews CAIMS records on the 16th of each month and provides direction for disposition. NOLSC-AMMO additionally inputs requests from non-automated activities into the system, providing disposition direction within 2 - 3 days. Weapons/Ordnance Departments will relocate assets as directed.

NOTE: Do not ship Condition Code "H", (over age) or excess assets to NAVSURFWARCEN IHDIV unless directed by NAVAMMOLOGCEN.

4.6.6. Service Life Expiration.

a. Most CADs have two types of service life criteria, shelf life and installed life. PADs have one service life. Additionally, most of these devices have a minimum service life that applies only to assets issued from Primary and Secondary Stock Points and FDSPs. Refer to references (a) through (c) for specific minimum service life information or access the CAD/PAD Support website identified in Table 2.5.1. This limit reduces the shelf life as required to ensure material received by Supporting Stock Points will achieve a full maintenance cycle when installed in the aircraft, if applicable.

b. Primary and Secondary Stock Points and FDSPs will normally issue devices that meet the minimum shelf life. When no other material is available, the Inventory Manager at NOLSC-AMMO may direct the issue of material that does not meet the criteria. Primary and Secondary Stock Points and FDSPs shall assign Condition Code "B", and applicable Defect Code to all material that does not meet the minimum shelf life. This material will remain in Condition Code "B" until the full service life expires.

c. CADs not listed in the Contingency Stock Tables in references (a) and (b) will follow normal downgrade using applicable condition codes and defect codes.

d. Items issued to foreign governments will be on a newest available basis. Advise NAVAMMOLOGCEN by message prior to issuing CADs/PADs to foreign governments when a minimum of four years shelf life is not remaining.

SECTION 7: SONOBUOY STOCKPILE MANAGEMENT

Ref: (a) NAVSUP P-801

4.7.1. Introduction.

The threat to surface ships from potential underwater sources requires the detection, localization, and identification of underwater objects. While Navy ships and submarines use organic sonar devices, sonobuoys are the principal commodity used by Naval Airborne Anti-Submarine Warfare (ASW) forces to detect underwater threats. Periodic Lot Reports (PLR) are submitted monthly by activities handling and storing sonobuoy assets. Sonobuoys are an allocated commodity.

4.7.2. Sonobuoy Stockpile Management Procedures.

a. All sonobuoys (COGs 8U and 2E) have been assigned a Material Control Code (MCC) of "K" which requires PLR, on a monthly basis in accordance with the procedures cited in Chapter 5 Section 6.

b. Due to shelf life considerations, a concerted effort is made by NOLSC-AMMO and Fleet activities to ensure that stocks are rotated to operating units for expenditure to prevent unnecessary loss of serviceable assets. Sonobuoy service life extensions can be found on the NSWCC Crane Sonobuoy website identified in Table 2.5.1 of this publication. Authorization to extend shelf life/service life can be obtained from either:

(1) Program Executive Office (AIR) ASW, Assault and Special Mission Programs (PMA-264), or the

(2) Naval Surface Warfare Center (NAVSURFWARCEN), Crane Division, Code 6074 Assistant Program Manager, Logistics (APML).

c. The explosive nature of the AN-SSQ-110 sonobuoy requires that it be on/off-loaded in pre-approved designated areas capable of handling Class 1.1 (Class A explosives).

d. All ships, activities, Defense Depots, Navy Research Laboratories, Fleet Industrial Support Center (FISC) and Atlantic Fleet (LANTFLT)/Pacific Fleet (PACFLT) afloat units shall report material condition code changes to Conventional Ammunition Integrated Management System (CAIMS) via Ammunition Transaction Reporting (ATR) or Transaction Item Reporting (TIR) within 48 hours of reclassification.

4.7.3. Sonobuoy Requisitioning Procedures.

Activities authorized to request sonobuoys will follow the procedures outlined in Chapter 3 Section 1 of this publication.

4.7.4. Sonobuoy Returns and Turn-In Procedures.

a. Activities holding 8U COG sonobuoys that have been deemed to be in excess of requirements or have been rendered unserviceable will utilize the following turn-in procedures.

(1) Serviceable sonobuoys. Defense Depot Norfolk (DDNV) and Defense Depot San Joaquin (DDJC) are the East and West Coast hubs for turn-in of sonobuoys. LANTFLT and PACFLT ships/activities returning serviceable sonobuoys should turn them in to the nearest FISC For Further Transfer (FFT) to either DDNV ((Unit Identification Code (UIC) N00189) or DDJC (UIC W62G2T). An accompanying DD Form 1348-1A must identify the FISC as the first destination and the appropriate Defense Depot as the second destination. The FISCs will process Fleet returns FFT.

(2) Unserviceable sonobuoys. Disposition will be requested from NOLSC-AMMO for assets deemed unserviceable due to expired shelf life, damage, or as a result of a NAR as published in reference (a) or equivalent naval message. Sonobuoy shelf life data can be accessed from the NSWCR Crane Sonobuoy website identified in Table 2.5.1.

(a) Ships will receive instructions for disposition. Disposition instructions, provided by NAVAMMOLOGCEN, will include the final destination, document number, Transportation Accounting Code (TAC), and Disposal Authorization Code (DAC).

(b) Shore activities will receive Disposal Release Order (DRO). Additional guidance and information regarding DROs can be found in Chapter 5 Section 2 of this publication.

(c) Western Pacific (WESPAC) area deployed units will turn-in sonobuoy assets to the nearest stock point as directed by the Commander, Logistics Force Western Pacific (COMLOG WESTPAC).

(d) Mid Pacific (MIDPAC) surface/aviation units will turn-in sonobuoy assets to FISC Pearl Harbor (UIC-N00604).

(e) Mediterranean area shore and deployed activities/units will turn in sonobuoy assets to the nearest stock point as directed by the Commander, Task Force 63 (CTF-63).

4.7.5. Sonobuoy Ship Off-load Procedures.

a. Receiving activities will ensure accurate documentation of assets being off-loaded. A separate DD Form 1348-1A will accompany sonobuoys of either different National Stock Number (NSN) or Condition Code.

b. All ordnance activities (ammunition reporters) that receive sonobuoys will submit either an ATR or TIR as required by Chapter 2 Sections 3, 4 or 5 of this publication.

c. Combatant ships will not off-load sonobuoy stockpile unless one of the following exists:

- (1) Ship is scheduled for yard work requiring a period in excess of one year.
- (2) Ship is being decommissioned.
- (3) Sonobuoys have been identified as unserviceable.
- (4) As directed by higher authority.

4.7.6. Sonobuoy Disposal Procedures.

Disposal of sonobuoys will be accomplished with the procedures outlined in Chapter 5 Section 6 of this publication.

SECTION 8: DONATION OF NAVAL AMMUNITION FOR MEMORIAL OR DISPLAY PURPOSES

- Ref: (a) 10 U. S. C. 2572
(b) 10 U. S. C. 7545
(c) SECNAV memo dtd 1 April 1992, "Authority to Approve Loans of Ship Models and Combat Material" DoD 4160.21-M
(d) SECNAV memo dtd 21 March 2001, "Delegation of Authority to Lend or Give Obsolete Material and Other Articles under 10 U.S.C. 7545"
(e) DOD 4140.1-R DoD Material Management Regulation
(f) DOD 4160.21-M Defense Material Disposition Manual
(g) DOD 4160.21-M-1 Defense Demilitarization and Trade Security Control Manual
(h) NAVSEAINST 4520.1B Donation of Material for Memorial or Display Purposes

4.8.1. Purpose.

a. This chapter provides policies, responsibilities and procedures governing requests concerning donation of Naval ammunition for memorial or display purposes. The policies contained in this chapter pertain to regulations for the donation of Conventional Arms, Ammunition and Explosives (AA&E) and other non-nuclear ordnance. This chapter also sets forth policies, responsibilities and procedures for the costs associated with donation of Naval ammunition for memorial or display purposes. Finally, this chapter provides policies, responsibilities and procedures for the limited or minimum demilitarization of Naval ammunition donated for memorial or display purposes.

4.8.2. Background.

a. Donations of Naval material are made for the express purpose of serving the interests of both the Navy and the public. Museum ships represent a tangible reminder of the Navy's role in American history and commemorate the sailors who served on these vessels, as well as showcasing naval tradition and heritage.

b. Donations may be made only as authorized by the Congress and as specified by Part 101-44 of the Federal Property Management Regulations (FPMR). The Secretary of a Military Department may donate certain material not needed by the DoD to recipients authorized by statute. The donation of surplus property to an authorized donee is subordinate to any need for property by a Federal agency, but takes precedence over its sale or abandonment or destruction (A/D).

c. Pursuant to reference (a), 10 U.S.C. 2572, the Department of Defense provides authority for all Branch Secretaries to establish programs for the loan, gift, or exchange of material. In reference (b) 10 U.S.C. 7545 the Secretary of the Navy is granted specific, additional authority. By reference (c), the Secretary of the Navy delegated authority to the Naval Sea Systems Command (NAVSEA) to donate material pursuant to 10 U.S.C. 2572. Subsequently, by reference (d), authority under 10 U.S.C. 7545 was also delegated by the Secretary of the Navy to NAVSEA and its affiliated Program Executive Offices for material donations.

d. The Program Executive Office, Ships, Navy Inactive Ships Program Office, (PMS333), Ship Donation Program, is the Secretary of the Navy's agent for donations.

e. Eligible recipients, not in any order of precedence, are as follows:

- (1) Ships' sponsors and donors of property, including presentation of gifts to the Military Services.
- (2) States in major disaster areas.
- (3) Public airports.
- (4) Service Educational Activities (SEAs).
- (5) Public agencies, eligible nonprofit tax-exempt educational and public health activities, programs for older individuals, and nonprofit providers of assistance to the homeless.
- (6) Veterans' organizations, museums, historical societies or historical institutions of a State or a foreign nation and incorporated municipalities (10 USC 2572).
- (7) Public bodies.

4.8.3. Scope.

a. The policies and responsibilities cited in this section apply to the donation of all Navy, Marine Corps Class V(A) aviation material and U.S. Coast Guard non-nuclear ordnance excess to all DoD requirements.

4.8.4. Policy.

a. In accordance with superreg, reference (e), excess material is so classified following annual Stratification *and* Cross-leveling reviews. The annual Stratification review will place material in the category of Potential Reutilization / Disposal Stock (PR/DS), if it is found excess to U.S. Navy requirements. The Joint Service Cross-leveling review (follows stratification review) determines if ammunition excess to U.S. Navy requirements is excess to all DoD requirements. If there are no U.S. Navy or other Service requirements the material is available for donation.

b. Under chapter VI of reference (f), the donation of surplus property to an authorized donee is subordinate to any need for property by a federal agency, but takes precedence over its sale, abandonment, or destruction.

c. Reference (f), chapter VI, further states, that the loan, donation or exchange of property, is on an “as is, where is” basis. The State Agency Surplus Property (SASP) or recipient organization is aware of and agrees to paying all costs incidents to preparation, handling, and movement of the property. Property may not be repaired, modified or changed at Government expense over and above normal preparation for handling and movement, even if reimbursement is offered for services rendered. Property may not be moved at Government expense to a recipient’s location or to another location closer to the recipient to prevent or lessen the recipient organization’s processing or transportation costs. No charge shall be made for the property itself but all actions relating to physical processing of the property for the loan or donation shall either be accomplished by or arranged for by the recipient organization. The SASP or recipient organization shall pay all applicable charges before release of the property.

NOTE: The Military Services may without cost to the recipient, DEMIL, prepare, and transport in the CONUS for donation to a recognized war veterans’ association an item authorized for donation under 10 USC 2572, if the Military Service determines the DEMIL, preparation, and transportation can be accomplished as a training mission without additional budgetary requirements for the unit involved.

d. Before an item can be loaned, donated, or exchanged, it must be recorded as an asset on the books of the activity intending to consummate the transaction. Accountable records must be maintained in accordance with appropriate DoD and service regulations.

e. In accordance with reference (g), chapter V, minimum demilitarization of such items will be accomplished to render the items unserviceable in the interest of public safety. This limited or minimum demilitarization will be performed in accordance with the instructions provided by the **DoD Demilitarization/TSC Program Office**. These instructions will preserve the intrinsic, historical or display value of the property.

f. Reference (h) identifies the two broad categories of material available for donation. They are handled differently. AA&E will be donated through use of Conditional Donation Agreement. Items managed by NOLS-AMMO which are not specifically AA&E can be processed as minor parts and equipment.

(1) Major display objects. These include but are not limited to: guns, missiles, torpedoes, projectiles, anchors, boats, and vessel portions (e.g., a ship superstructure). This type of major-end item is donated through a Conditional Donation Agreement.

(2) Minor parts and equipment. These include parts of naval vessels or equipment such as switchplates, lanterns, doors, and sinks. Typically, this material is requested by ship museums to complete the display of historic ships open to the public. Transfers of this type of material usually take place at inactive ships facilities and are recorded on the DD1149 transfer form.

g. Property which has been donated but is needed for emergency or disaster assistance requirements, or no longer required by the SASP/donee, may be reissued to a Federal or state agency provided SASP/donee is reimbursed for the direct costs originally incurred in acquiring the property.

4.8.5. Responsibilities.

a. PMS333, Program Executive Office, Ships, Navy Inactive Ships Program Office:

(1) Receives all requests for donations. <http://www.navsea.navy.mil>, or Program Executive Office Ships

Attn: Inactive Ships Program Office (PMS333)
Ship and Material Donation Program
1333 Isaac Hull Avenue SE Stop 2701
Washington Navy Yard DC 20376-2701

(2) Coordinates all aspects of donation request, including, but not limited to, establishment of donation agreements, DD1149 actions, and review of donee financial resources. In addition, PMS333 is responsible to establish contact w/appropriate inventory manager (or material owner) to determine if requested material is available and classified as excess.

(3) Coordinates all financial actions, including payment from donee organization to activities incurring obligations pursuant to donation of requested material.

(4) Coordinates pick up of material at military activity holding material at time of transfer from US Government ownership to donee organization.

(5) Ensures demilitarization of requested material in accordance with reference (g), prior to material being provided to donee.

(6) Provides copies of documentation to NOLSC-AMMO indicating US Government agreement with donee organization.

b. Naval Operational Logistics Support Center (NOLSC-AMMO):

(1) Serves as the Naval Ammunition Inventory Manager. As such they are responsible for the ammunition stratification process and determination of ammunition excess to U.S. Navy requirements.

(2) Represents the US Navy at the Joint Service Cross-Leveling review. In this function NOLSC representatives identify actions required to provide material to other Service activities, or indicate ammunition excess to all DoD requirements.

(3) Provides location and quantity excess to DoD requirements upon request of PMS333.

(4) Contacts PMS333 to identify specific instructions related to pick up of material by designated PMS333 at material holding activity.

(5) Initiates a MILSTRIP document citing NAVSEA UIC in supplementary address. In addition, remarks will read: "HOLD FOR BEARER PICKUP BY REPRESENTATIVE OF NAVSEA PMS333, to appropriate material holding activity. Remarks may change based on specific case by case circumstances.

c. Issuing Activity:

(1) Material slated for issue will normally be held on activity stock records with NAVAMMOLOGCEN (NOLSC) routing identifier - NCB as inventory manager.

(2) Utilize document identifier D7Z (Issue – Other) to NCB with remarks indicating material issued under Navy Donation Program in coordination with Naval Donation Program Office PMS333.

(3) Ammunition Transaction Report (ATR) should indicate material issued under Navy Donation Program in coordination with Naval Donation Program Office PMS333.

(4) Hold material pending "bearer pickup". A representative of PMS333 will contact issuing activity to coordinate transportation to donee activity.

(5) Conduct demilitarization when required IAW reference (g).